



ELIAS MOTSOALEDI LOCAL MUNICIPALITY

2011/2012 DRAFT ANNUAL REPORT

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Abbreviations and acronyms

ANC	African National Congress
APC	African People's Convention
AZAPO	Azanian People's Organisation
COGHSTA	Department of Corporative Governance, Human Settlement and Traditional Affairs
COGTA	Department of Corporative Governance and Traditional Affairs
COPE	Congress of the People
DA	Democratic Alliance
EMLM	Elias Motsoaledi Local Municipality
EXCO	Executive Committee
FBE	Free Basic Electricity
IDP	Integrated Development Plan
LED	Local Economic Development
LIBSA	Limpopo Business Support Agency
LLF	Local Labour Forum
MIG	Municipal Infrastructure Grant
MP	Mpumalanga Party
PAC	Pan African Congress
SDBIP	Service Delivery and Budget Implementation Plan
SDM	Sekhukhune District Municipality
SEDA	Small Enterprise Development Agency
SMME	Small, Medium and Micro Enterprises
UIF	United Independent Front
WSP	Work Skill Plan

VISION

A better life for all through service excellence

MISSION

The Elias Motsoaledi Local Municipality is committed to:

- Provide democratic and accountable governance in local communities
- Ensure provision of services to communities in a sustainable manner.
 - Promote social and economic development



CHAPTER 1

MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A

MAYORS FOREWORD AND EXECUTIVE SUMMARY



A. VISION

It is indeed a pleasure for me to present Elias Motsoaledi Local Municipality 2011/2012 Annual Report to our residents and other interested parties. Despite the effects of the economic difficult times, the municipality continued to provide quality service delivery to our community and we completed numerous capital projects in a drive towards achieving the Municipal Vision:

"A BETTER LIFE FOR ALL THROUGH SERVICE EXCELLENCE"

With our mission being:

- Provide democratic and accountable government for local communities,
- Ensure provision of services to communities in a sustainable manner,
- Promote social and economic development.

- B. Elias Motsoaledi Local Municipality being identified as the Provincial growth, the municipality has then aligned its developmental strategies to that of the provincial growth and development strategy.

The Municipality has developed and/or reviewed the following policies and by-laws during the 2011/2012 financial year:

LIST OF APPROVED POLICIES FOR 2012

NO.	POLICY NAME	RESOLUTION NUMBER
1.	Sports & Recreation Policy	SD12/08
2.	Study Assistance Policy	C12/15
3.	Conflict of Interest Policy	C12/21
4.	Policy on attendance of Conferences, Workshops, Training and Meetings	C12/24
5.	EMLM Employees Legal Aid Policy	C12/40
6.	EMLM Employees Incapacity Policy	C12/40
7.	Assets Management Policy	F12/15
8.	Funeral Bereavement Policy	C11/20
9.	Sexual Harassment Policy	C12/02
10.	Employees Housing Lease Policy	C12/04
11.	Non-Financial Reward Policy for permanent staff	C11/21
12.	Amended Employees Cell phone Allowance Policy	C12/72
13.	Geographical Names Committee Policy	C12/75
14.	Remuneration Policy	C12/05

BY – LAWS

No by -laws for 2011/2012 approved

C. KEY SERVICE DELIVERY IMPROVEMENTS:

During the financial year Elias Motsoaledi has embarked on the number of road projects to improve accessibility for our communities. The Municipality has resealed three streets in Groblersdal town i.e. portion of Chris Witt, Kruger Street

and portion of Tantes Street. The roads upgraded from gravel to surfaced roads total to 13,7 km.

The Municipality has electrified 516 households in the 2011/2012 financial year and the villages that benefitted are Lusaka, Ntswele Motse, Walkraal, Ramogwerane (Forest), Sephaku and Ga-Matsepe.

The Municipality further supported small emerging farmers by constructing 4 broiler houses and supplied them with feeds for them to kick-start their businesses.

The Municipality as it was a water service provider for the District Municipality in 2010/2011 financial year, in 2011/2012 financial year all the water and sanitation employees were successfully transferred to the District municipality as the function was taken back by District Municipality. During the financial year the municipality was doing the billing only on behalf of District Municipality, therefore acted as an agent on behalf of the District Municipality.

D. PUBLIC PARTICIPATION

My office has embarked on public participation process and Mayoral outreach programmes. The total number of public participation session held are 30 and Mayor's outreach programmes are 8. During the Mayor's outreach programmes the following items were distributed:

1. Newsletters
2. Municipal Calender's (Ward 24)
3. Tree plant day in September (Ward 14 + Ward 25)
4. Blankets at Sempupuru
5. Blankets at Bloempoot RDP Houses
6. Calculators to Segolola High School

E. FUTURE ACTIONS

The Municipality has concluded the financial year with a very huge deficit and approximately R50 million of unauthorized expenditure, this was due to over spending of the budget and on deficit the other contributing factor was non-payment for services. Council has agreed that for 2012/2013 financial year the Municipality must reduce the operating expenditure by 3,5% to cap the deficit and to further improve the cash flow.

F. AGREEMENTS / PARTNERSHIPS

There are no major partnerships that the Municipality has entered into. The agreement that the Municipality has signed is the 50 years lease agreement with Buffalo beach leasing 47 hectares of the Municipality to Buffalo Beach Entertainment for water park and water sports.

G. CONCLUSION

Though the Municipality is facing financial challenges and for forthcoming years drastic expenditure reductions will be done to ensure that the Municipality continues to be sustainable, severe credit control measures are now implemented so that the Municipality can receive the revenue for services rendered.

The Municipality has received a **qualified opinion** and has moved from a disclaimer opinion which we have been receiving for the past 8 years. We shall strive to improve the Municipal financial management to ensure that we achieve a 2014 clean audit campaign.

THANK YOU, RE A LE BOGA, SIYABONGA, DANKIE

W.M. MATEMANE
THE MAYOR

COMPONENT B

EXECUTIVE SUMMARY : MUNICIPAL MANAGER'S OVERVIEW



The Elias Motsoaledi Local Municipality committed towards 2014 operation clean audit is seen by a well developed audit action plan and the improved audit opinion by the Audit General from Disclaimer to qualified opinion is evident enough of the commitment by the entire staff and Councillor's of EMLM.

Chapter 12 of MFMA Section 121 (1) stipulates that every Municipality and every municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The Council of a Municipality must within nine months after the end of a financial year deal with the annual report of the municipality and of any municipal entity under the municipality's sole or shared control in accordance with Section 129

The 2011/2012 financial year has been characterized by a load of challenges such as unfilled Section 56 posts leaving the Municipality with many acting positions. The critical one being that of the Chief Financial Officer that was unfilled for a long time.

Non payment for services which increased our debtors' book to 37 million.

The Municipality has successfully appointed an accredited value to do our valuation roll as our valuation roll has been qualified by the Auditor General.

The approved operating expenditure budget amounted to R161 007 348 with an over expenditure of R41 552 744.

Final approved capital expenditure budget amounted to R99 811 182 with no under spending of the budget.

Our debtors impairment for accounts receivable amounts to R17 064 194 which is 35, 9% of the debtors book.

We had successful disposal of refund assets to the value of R3 580 000.

Lastly I would like to thank Mr. Kgwale, the former Acting Municipal Manager and the entire staff and Councillor's for their commitment and the wonderful work done.

OVERVIEW OF THE MUNICIPALITY

The Elias Motsoaledi Local Municipality is the second largest Municipality within the Sekhukhune District Municipality (SDM) and lies to the south and South West of the SDM, on the Western bank of the Olifants River.

Elias Motsoaledi Local Municipality is situated in Groblersdal that lies North East of Pretoria and is situated approximated 32 km from Loskop Dam. Elias Motsoaledi Local Municipality is one of the five Municipalities forming the Sekhukhune District which is the second poorest District among South Africa's 13 normal points identified as poor and requiring careful developmental measures. The Municipality comprises of an estimated 62 settlements most of which are villages R293 areas and the Groblersdal Town. EMLM is located in Limpopo and consists of 30 Wards and 60 Councillor's.

RESIDENT POPULATION DEMOGRAPHICS

EMLM population has increased from 247.488 to 249.363 per the latest national statistics

The number of Councillor's has increased from 57 Councillor's to 60 Councillors due to new re-establishment of Wards by the Municipal Demarcation Board. The board declare 30 wards for EMLM with increase of one ward. Total population of EMLM consist of 133 860 female and 115 503 male.

KEY ECONOMIC ACTIVITY

EMLM supported 9(nine) LED project that created 153 jobs.

We also created a good relationship with the surrounding business community through Groblersdal Sake-kamer Chamber for Commerce.

Favourable business climatic condition has been created for business.

RECORD OF ACTIVITIES PERFORMANCE AND ACCOUNTABILITY

The EMLM records of activities for the year under review are contained in the municipal performance report that is in terms of Section 121 (3) C of MFMA.

CONDITIONAL GRANTS

All conditional grants received have been spend in terms of conditions stipulated per grants receipts.

The EMLM spend 100% of the MIG Grant.

PRIVATE PUBLIC PARTNERSHIP

The EMLM did not enter into any Private Public Partnership.

INFORMATION TECHNOLOGY SYSTEM

The EMLM IT system is working.

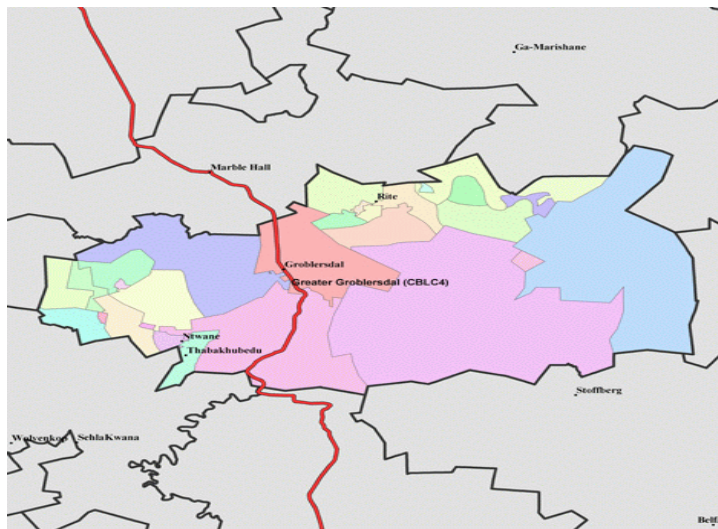
Additional servers still needed as well as extra equipment to complete a full functional IT Network.

The IT maintenance and support service has been outsourced.

Municipal functions, population and environmental overview

Elias Motsoaledi Local Municipality is located in Limpopo, approximately 100 km north of Bronkhorstspuit and the N4, 80 km northwest of Witbank (Emalahleni), and 25 km south of Marble Hall. Accessibility is mainly via the R25 road, which links the area with Oliver Tambo International Airport in Johannesburg; and via the N11 with Witbank, approximately 80km southwest of the area. Both the R25 and N11 provide good accessibility to the municipality.

Map showing position of EMLM



EMLM is one of the five category B municipalities constituting the Sekhukhune District Municipality. The municipality is mainly rural, and a large portion of its land is controlled by five traditional leaders. EMLM comprises an estimated 106 settlements, most of which are villages, R293 areas, and the Groblersdal area. These areas comprise mainly vast commercial agricultural land, and areas of traditional authorities.

EMLM consists of 30 wards in 104 villages and two towns (Groblersdal and Roosenekal). The geographical area of the municipality is 3668.3 km². EMLM is located in the south-western portion of the Sekhukhune District Municipality, on the western banks of the

Olifants River. Groblersdal lies northeast of Pretoria, and is situated approximately 32km from Loskop Dam.

According to the Demarcation Board, the total population of the EMLM is estimated at 247,488 people, a percentage increase from the 2001 Census. The projected growth rate from 2001 to 2010 was 1% per annum – less than the national growth rate of 2%.

Comment [DB1]: What percentage?

Black Africans constitute 99% of the total population, followed by Whites (1%). Most people living in EMLM are either children or youth aged 0 to 14 (40%). The second highest age category is 15 to 34 (35%), with the third highest category being from 35 to 64 (20%). Only 6% of the population is over the age of 65. The proportion of females is marginally higher (55%) than that of males. The population of EMLM is the third highest of the five local municipalities of the SDM.

According to the Community Survey (2007), 3,045 households HHS in EMLM are living in informal dwellings. This is a 1.3% increase since 2001. This increase is associated with the mushrooming of informal settlements in the municipal area. The increase further demonstrates the burden of housing backlogs in the municipality.

Comment [DB2]: ??

Population Details (Population '000)						
Age	2010/11			2011/12		
	Male	Female	Total	Male	Female	Total
0-17	55,762	58,067	113 799	55,762	58,067	113 829
18-64	51,934	66,991	118 925	51,934	66,991	118 925
65 +	111,947	135,545	247 492	111,947	135,545	247 492

Socioeconomic Status (%)						
Year	Housing Backlog as Proportion of Current Demand	Unemployment Rate	Proportion of Households With No Income	Proportion of Population in Low-Skilled Employment	HIV/AIDS Prevalence	Illiterate People Older Than 14 Years
2010/11	11,7	54,3	37,9			45%
2011/12	11,7	54,3	37,9			45%

Overview of Neighborhoods within EMLM		
Settlement Type	Households	Population
Towns		
Groblersdal	3045	
Roosenekal	481	
Sub-Total	3526	
Townships		
Hlogotlou	2214	
Motetema	1142	
Elandsdoorn	4003	
Sub-Total	7359	
Rural settlements		
130 rural settlements		
Informal settlements		
Congo (Motetema)	570	
Zone 11 (Roosenekal)	207	
Zenzele (Dennilton)	147	
Masakaneng	970	
Zuma Park (Dennilton)	35	
Sub-Total	1929	

Natural Resources	
Major Natural Resource	Relevance to Community
Minerals	Economic empowerment and job creation
River/Dam	Water sources
Caves	Tourist attraction (Roosenekal)
Arable Land	For agriculture

Service delivery overview

EMLM provides the services of providing roads, and refuse removal only. Water and sanitation is provided by Sekhukhune District Municipality, and electricity is provided by Eskom. The housing function is provided by the Department of Housing. The reliance on other services from other sectors, and from the District, causes a backlog in terms of service delivery in our municipality. Currently the municipality has 57% backlog for water services and 84% in sanitation.

EMLM is licensed to provide electricity only in Roossenekal and Groblersdal. Other wards are an Eskom-licensed area. Some 47473 households have access to basic electricity and 900 households receive free basic electricity. Approximately 95.4% of the municipality has access to electricity. The project for the electrification of 153 households in Waalkraal RDP houses is incomplete due to the delay caused by the Eskom outages. The backlog for electricity is at 4.5%. The municipality provides refuse removal services, only to 9331 households in two towns and three townships. In other wards, community members depend on an illegal dumping site for waste removal, which poses a huge challenge to our municipality.

At the beginning of the financial year 2011/12, the municipality had 26 different projects, including 13 rolled over from 2010/2011. The projects range from upgrading roads, electrification, refurbishment, the installation of a GIS system, through to the installation of storm water pipes. Five projects for upgrading of roads were budgeted for design only. By the end of the financial year 2011/12, all rolled over projects and 13 projects for the financial years under review, were completed – to the value of R86, 495,540. The MIG funds were all spent by the end of the financial year.

Financial health overview

The total revenue budgeted for the financial year 2011/2012 was projected at R262, 380 million. At the end of the financial year, actual revenue collected was R238, 851 million. The projected revenue could not be realised given that the collection rate was low. The total amount of R13 231,000 could not be sourced in the budget from grants and subsidies.

Comment [DB3]: Is this what you mean? Should it not be the shortfall - R23 million?

The municipality has overspent by R10,682 million, which is equal to a 7% deficit of the operational budget. Overspending of capital expenditure amounted to R3 272,000, as 2010/2011 rolled-over projects were paid in the 2011/2012 financial year, in which they were not budgeted for. Unauthorised expenditure amounted to R13 954,490 million.

Comment [DB4]: Correct?

Financial Overview – 2011/2012 R'000			
Details	Original Budget	Adjustment Budget	Actual
Income			
Grants	157847	159298	145976
Taxes, levies and tariffs	96714	73076	73934
Other	13891	30006	22163
Sub-Total	268452	262380	242073
Less Expenditure	152985	158551	172767
Net Total*	152985	103829	69306

Operating Ratios	
Detail	%
Employee Costs	37
Repairs & Maintenance	7.7
Finance Charges & Depreciation	1

Total Capital Expenditure (R'000)		
Detail	2010/11	2011/12
Original Budget	81077	109136
Adjustment Budget	83603	99811
Actual		103083

Organisational development overview

The municipality employed 269 employees and 60 councillors. The gender inclusive of councillors was 208 males, 114 females, and 7 disabled people. Some 47 employees were appointed during the year under review. The municipality managed to fill two critical posts, which had remained vacant for more than a year – the Municipal Manager's post and the Director Strategic post. Filling of those two critical posts was a huge achievement as we struggled to find suitable candidates for a long time. 04 financial interns were given training opportunity to gain experience in all the sections in finance.

Comment [DB5]: Strategic Director?

Auditor General's report for 2010/2011 financial year

During the financial year 2010/2011, the municipality obtained disclaimer audit opinion from the Auditor General. The bases for disclaimer opinion and the resolutions are as follows:

COMPONENT	RESOLUTIONS
Accumulated surplus	Submitted assets register by 31 August 2012, to clear accumulated surplus differences. Awaiting post-audit 2011/2012 results
Biological assets	Received biological assets certificate from auctioneer. Awaiting post-audit 2011/12 results
Expenditure	All documentation submitted for audit. Awaiting post-audit 2011/12 results

COMPONENT	RESOLUTIONS
Investment property	Investment register was provided, which adds up to the different identified – namely R17, 927,400. Updated investment property register has been provided, with the fair value adjustments on the value of the assets, which is based on the valuation roll. The qualification, experience and information for the valuator, was used by management to value investment properties.
Property, plant and equipment	Submitted complete final assets register by 31 August 2012. Awaiting post-audit 2011/12.
Provision for bad debts	Recalculation of the debtors was done using the correct risk factors, and then the AFS was updated. Prior error adjustment will be done after permission to do so is received from the AGSA.
Revenue	A qualified value was appointed to do the new valuation roll. The new valuation roll is completed, and will be implemented from 1 July 2012
Trade and other payables	Awaiting post-audit 2011/12 outcome
Trade and other receivables	Awaiting post-audit 2011/12 outcome
Unspent conditional grants	Obtained supporting documentation and explanation for the reversal of the journal to correct the unexplained defends.
Unauthorised expenditure	Complete disclosure of unauthorised expenditure in AFS by 30 June 2012
Irregular expenditure	Complete disclosure of irregular expenditure in AFS by 30 June 2012

Comment [DB6]: ??

Statutory annual report process

No	Activity	Timeframe
1	Consideration of next financial year's budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats, to ensure that reporting and monitoring feeds seamlessly into the annual report process at the end of the budget/IDP implementation period	July
2	Implementation and monitoring of the approved budget and IDP commences (in-year financial reporting)	
3	Finalise 4 th quarter report for previous financial year	
4	Submit draft annual report to internal audit and Auditor General	
5	Municipal entities submit draft annual reports to MM	
6	Audit/Performance Committee considers draft annual report of municipality and entities (where relevant)	August
8	Mayor tables the unaudited annual report	
9	Municipality submits draft annual report, including the consolidated annual financial statements and the performance report, to the Auditor General	
10	Annual performance report, as submitted to Auditor General, to be provided as input to the IDP Analysis Phase	
11	Auditor General assesses draft annual report, including the consolidated annual financial statements and performance data	September – October
12	Municipalities receive and start to address the Auditor General's comments	November
13	Mayor tables annual report and audited financial statements to council, complete with the Auditor General's Report	
14	Audited annual report is made public and representation is invited	
15	Oversight Committee assesses the annual report	
16	Council adopts oversight report	December
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft budget/ IDP finalisation for the next financial year. Annual report and oversight reports to be used as input.	January

It is important to achieve the above-mentioned deadlines, as it helps to have enough information by the end of the financial year to be able to start with preparing the draft annual report: much information will be available. It is also a compliance issue to meet the deadlines, as non-compliance will result in a negative audit opinion for the municipality. Meeting deadlines also assists with receiving feedback, comments and inputs from relevant stakeholders, and helps with rectifying mistakes whilst learning good practice at the same time.

The alignment of IDP, budget and the performance system is important, as the three documents are the strategic documents of the municipality. They serve as a guiding tool to determine whether the municipality is working towards achieving its set goals and objectives, while using the budget in the correct manner, so as to avoid wasting public funds. This is done through the performance management, where there will be quarterly reporting about the performance of the municipality and whether the budget is still aligned to the set objectives, or if it is being spent on something that is not helping achieve set objectives and goals. Performance management helps to give an early indication of non-performance, and allows for the taking of corrective measures as soon as possible.

CHAPTER 2

GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2.1 Political governance

The mayor of the municipality is the political head who provides guidance over the fiscal and financial affairs of the municipality. Different committees play a major role in service delivery. The following committees were established:

- Executive Committee
- Municipal Public Accounts Committee
- Programming committee
- Section 79 committees

Below are listed the number of meetings that took place during the year under review:

Name of Meeting	Annual Target	Number of meetings convened and materialised
Corporate Services	11	05
Strategic Department	11	01
Finance Department	11	07
Infrastructure Department	11	05
Development Planning	11	03
Community Services	11	03
Labour Forum	11	04
Exco	12	11
Special Exco	0	12
Council	4	5

Special Council	0	13
Oversight Committee	0	0
Programming	12	03
MPAC	0	02
Specification	0	11
Evaluation	0	15
Adjudication	0	16

All departments have not reached the targets in terms of their meetings, because items were delayed in the Programming Committee, which does not often sit due to the absence of a quorum. The responsibility of this committee is to take resolutions on whether items must first serve in portfolio committees or whether they must be taken straight to council.

When items are referred to section 79 committees, it is the responsibility of the particular department to ensure that the item serves in council. The Programming Committee is only responsible for items referred to council by their committee. The Public Accounts committee plays an oversight role in all financial and performance matters of the municipality. It is responsible for providing an oversight report about the annual report of the municipality and to make recommendations to council.

Comment [DB7]: meaning?

Below are the political heads of the municipality, with their mobile numbers:

1. The Mayor



Cllr W.M. Matemane

2. Chief Whip



Cllr T.M. Phaahlamohlaka

Functions of Mayor	Functions of Chief Whip
contact no: 082 495 0486	contact no: 082 525 4154
<ul style="list-style-type: none"> • Provide general political guidance over fiscal and financial affairs of the municipality • Monitor and exercise responsibilities assigned to her, to the accounting officer and the chief financial officer • Take reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of its budget • Performs functions as delegated by council 	<ul style="list-style-type: none"> • Oversees municipal strategies to link with the ruling party's manifesto • Advises the speaker and mayor on the agenda of Council meetings • Advises the speaker and the mayor of urgent motions in writing, prior to the commencement of the meeting • Prepares for special debates on the state of the municipality address or budget address

3. The Speaker



Cllr E.M. Masemola

Functions of Speaker
contact no: 082 333 7672
<ul style="list-style-type: none">• Presides over council meetings• Ensures compliance with the code of conduct for councillors in the meetings of council• Ensures that council meets at least quarterly• Maintains order during meetings• Ensures that council meetings are conducted in accordance with rules and orders• Any function as per the delegation policy of EMLM

Executive Committee Members



Cllr A.B. Mahlangu

Political head for community services



Cllr T.J. Lepota

Acting political head for strategic services



Cllr M.P. Mokgabudi

Political head for infrastructure



Cllr F.M. Mogotji

Deputy political head for planning



Cllr D.S. Mamaila

Political head for finance



Cllr T.S. Mahlangu

Political head for corporate services



Cllr M. Tshoshane



Cllr R. Alberts

Deputy political head for finance



Cllr M.F. Madhlaba

Political head for planning

2.3.2 Councillors

EMLM has 60 councillors from six different political parties: ANC, DA, COPE, AZAPO, MP and APC. Some 30 councillors are party representatives and 30 are ward councillors. 53 are part-time councillors and four are full-time. There is a good relationship between councillors as they work cooperatively to achieve the set goals of the municipality. All councillors participate in various committees established in the municipality, and attendance of council meeting is always good as no council meeting was postponed due to absence of quorum. Below is the information relating to all councillors:

COUNCILLORS' INFORMATION					GENDER
Alberts, R.	EXCO	DA	PR	082 332 3180	MALE
Buta, M.Z.		ANC	Ward 16	082 526 3304	MALE
Kabinie, R.S.A.		ANC	PR	082 525 6299	FEMALE
Kotze, J.P.		DA	Ward 13	082 332 2973	MALE
Lepota, T.J.		ANC	Ward 4	082 525 4213	MALE
Madihlaba, M.F.	EXCO	ANC	PR	082 526 3996	MALE
Madondo, V.C.P.	EXCO	MP	PR	082 332 5081	FEMALE
Maepa, M.M.		AZAPO	PR	082 332 3179	MALE
Mahlangu, A.B.	EXCO	ANC	PR	082 333 5092	FEMALE
Mahlangu, J.		ANC	WARD 19	082 525 4889	FEMALE
Mahlangu, M.D.		ANC	WARD 3	082 525 4748	MALE
Mahlangu, N.N.		ANC	WARD 23	082 525 4998	FEMALE
Mahlangu, T.S.(full-time)	EXCO	ANC	PR	082 495 1407	FEMALE
Mahlase, K.S.		ANC	WARD 1	082 525 4289	MALE
Makitla, M.E.		MP	PR	082 525 4649	MALE

COUNCILLORS' INFORMATION					GENDER
Malatji, M.N.		ANC	PR	082 332 8294	FEMALE
Malekane, M.S.		ANC	WARD 30	082 525 4059	MALE
Maloba, A.M.		MP	WARD 11	082 525 4299	MALE
Mamaila, D.S. (full-time)	EXCO	ANC	PR	082 495 0946	FEMALE
Marapi, M.S.		ANC	WARD 9	082 525 4170	MALE
Maselela, M.S.		MP	PR	082 525 4578	MALE
Masemola, E.M. (SPEAKER)		ANC	PR	082 333 7672	MALE
Mashifane, H.S.		ANC	WARD 15	082 526 0449	MALE
Mashilo, M.S.		ANC	WARD 25	082 495 1194	FEMALE
Matemane, W.M. (MAYOR)	EXCO	ANC	PR	082 495 0486	FEMALE
Mathale, S.M.		ANC	PR	082 526 4077	MALE
Mathebe, J.L.		ANC	PR	082 525 4688	FEMALE
Mathebe, S.E.		MP	PR	082 525 4215	MALE
Matjomane, G.D.		ANC	PR	082 525 4163	FEMALE
Matlala, M.S.		ANC	WARD 20	082 525 4388	MALE
Matsepe, C.D.		DA	PR	082 370 4233	MALE
Matsepe, T.S.		ANC	PR	082 412 7879	FEMALE
Matshipa, M.P.		ANC	WARD 18	082 525 4067	MALE
Matsomane, S.T.		COPE	PR	082 526 4089	FEMALE
Mehlape, S.H.		ANC	WARD 14	082 525 4056	FEMALE
Mhlanga, C.T.		MP	WARD 6	082 333 9115	MALE
Mkhaliphi, I.		APC	PR	082 525 4948	MALE
Mmutle, T.N.		ANC	WARD 5	082 525 4223	MALE

COUNCILLORS' INFORMATION					GENDER
Moganedi, V.V.		MP	PR	082 526 4048	FEMALE
Mogotji, F.M.	EXCO	MP	WARD 10	082 525 4264	MALE
Mohlala, M.J.		ANC	WARD 27	082 559 7302	MALE
Mokgabudi, M.P. (full-time)	EXCO	ANC	PR	082 495 0793	MALE
Mokganyetji, M.T.		ANC	WARD 24	082 525 9797	MALE
Motau, O.E.		MP	PR	082 525 4267	MALE
Motlafe, M.G.		ANC	WARD 26	082 525 4508	FEMALE
Mzinayane, D.M.		ANC	WARD 8	082 527 0668	MALE
Nduli, M.E.		ANC	WARD 21	082 525 4140	MALE
Nkosi, S.F.		ANC	WARD 29	082 5264062	MALE
Ntuli, T.J.			PR	082 526 4070	MALE
Phahlamohlaka, T.M. (CHIEF WHIP)		ANC	PR	082 525 4154	MALE
Phala, M.L.		ANC	WARD 7	082 526 3982	MALE
Phatlane, A.		ANC	Ward 2	082 525 4074	MALE
Podile, R.J.		ANC	WARD 12	082 526 4055	MALE
Skosana, J.J.		MP	PR	082 525 5324	MALE
Skosana, S.L.	MPAC	ANC	PR	082 304 8018	FEMALE
Somo, S.O.		DA	PR	082 526 4277	MALE
Tladi, M.D.		ANC	WARD 28	082 526 0053	MALE
Tshoma, L.H.		ANC	WARD 22	082 304 8019	MALE
Tshoma, M.S.		ANC	WARD 17	082 304 8017	FEMALE
Tshoshane, M.		ANC		082 332 2949	FEMALE

Section 79 portfolio committees

Corporate Services	Infrastructure	Finance
1) Chairperson: Mathebe, J.L.	1) Chairperson: Matjomane G.D.	1) Chairperson: Mmutle T.N.
2) Malekane, M.S.	2) Tshoma, M.S.	2) Mahlase, K.S.
3) Mokganyetji, T.M.	3) Mahlase, K.S.	3) Matsepe, T.S.
4) Mzinyane, D.M.	4) Motlafe, M.G.	4) Matlala, M.S.
5) Mahlangu, J.	5) Mashilo, M.S.	5) Marapi, M.S.
6) Malatji, M.N.	6) Phatlane, A.	6) Mahlangu, N.N.
7) Buda, M.Z.	7) Mmutle, T.N.	7) Nkosi, S.F.
8) Mhlanga, C.T.	8) Maselela, M.S.	8) Tshoshane, K.M.
9) Moganedi, V.V.	9) Kotze, J.P.	9) Skosana, J.J.
10) Tshoma, M.S.	10) Kabinie, R.S.A.	10) Maepa, M.M.
Social Development	Strategic Department	Planning
1) Chairperson: Kabinie, R.S.A.	1) Chairperson: Mzinyane, D.M.	1) Chairperson: Mehlafe, S.H.
2) Mathale, S.M.	2) Tladi, M.D.	2) Mahlangu, N.N.
3) Nduli, M.E.	3) Matjomane, G.D.	3) Matshipa, M.P.
4) Mahlangu, M.D.	4) Mokganyetji, T.M.	4) Mashifane, H.S.
5) Phala, M.L.	5) Mashilo, M.S.	5) Mahlangu, M.D.
6) Mashifane, H.S.	6) Tshoma, L.H.	6) Motlafe, M.G.
7) Tshoma, L.H.	7) Mehlafe, S.H.	7) Mohlala, J.M.
8) Malatji, M.N.	8) Tshoshane, K.M.	8) Ntuli, T.J.
9) Mkhaliphi, I.	9) Somo, O.S.	9) Maloba, A.M.
10) Podile, R.M.	10) Matsomane, S.T.	10) Motau, O.E.
Municipal Public Accounts Committee	Oversight Committee	
1) Chairperson: Skosana, S.L.	Chairperson: Jan Mohlala.	
2) Mashifane, H.S.	Matsepe, C.D.	
3) Matshipa, M.P.	Nkosi, S.F.	
4) Maepa, M.M.	Malekane, M.S.	
5) Skosana, J.J.	Mathebe, J.L.	
6) Nduli, M.E.		
7) Phatlane, A.		
8) Tladi, M.D.		
9) Matsepe, C.D.		
10) Mmutle, J.N.		

2.3.3 Political decision taking

Decisions at political level are taken through the council resolutions. Council deliberate on all items submitted to them by administration and they take decisions. Council meetings take place once in a quarter and when the need arises special council meeting is arranged. 05 ordinary council meeting and 13 special council meeting took place where 200 Council resolutions were taken 72Implemented and 97 noted. 31 council resolutions were not implemented as they were taken during the last council meeting that took place on 28 June 2012. They will be implemented in the next financial year. Below are council resolutions taken for the financial year 2011/2012 and their implementation status.

Council Resolutions: Implementation Monitoring Records: Corporate Services

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
C11/01	Draft amended sick leave policy	approved	implemented	
C11/02	Draft amended official travelling allowance policy	approved	implemented	
C11/03	Training and development of municipal employees	noted		
C11/04	Compliance of contracts in terms of OHASA	approved	implemented	
C11/05	Induction of staff	noted		
C11/06	EMLM wellness plan	approved	implemented	
C11/07	Resignation of PMU Manager	approved	implemented	
C11/08	Draft amendment recruitment and selection policy	approved	implemented	
C11/09	Training and development of municipal employees	approved	implemented	
C11/10	Vehicles management report (August 2011)		not implemented	referred to Corporate Services Committee
C11/11	New employees	noted		

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
C11/12	OHS	noted		
C11/13	Draft EMLM OHS Strategy	noted		
C11/14	Staff turnover	noted		
C11/15	Councillors' workshop: new governance model	noted		
C11/16	Training and development of municipal employees	noted		
C11/17	New employees for financial year 2011/2012	approved	implemented	
C11/18	OHS report: October 2011	noted		
C11/19	Draft amended EMLM employee assistance policy	disapproved		
C11/20	Draft EMLM funeral bereavement policy	approved	implemented	
C12/01	Update of staff personal records: February 2012	approved	implemented	
C12/02	Draft amended EMLM sexual harassment policy	approved	implemented	
C12/03	OHS report: December 2011	noted		
C12/04	Draft amended EMLM housing policy	approved	implemented	
C12/05	Draft EMLM remuneration policy	approved	implemented	
C12/06	Training and development of municipal employees: January 2012	approved	implemented	
C12/07	Establishment of a geographic names change committee	approved	implemented	
C12/08	Draft EMLM retention strategy	disapproved	not implemented	Referred to Section 79 committee
C12/09	Training and development of municipal employees: as at February 2012	disapproved	referred to ordinary council	referred to ordinary council
C12/10	Updating of staff records: February 2012	approved	implemented	
C12/11	OHASA Report: February 2012	noted		
C12/12	Vehicles management report: February 2012	disapproved	not implemented	Referred to Section 79 committee
C12/13	New employees: As of February 2012	noted		

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
C12/14	Induction of Staff: As at February 2012	noted		
C12/15	Draft Amendment EMLM Study Assistance Policy	disapproved	not implemented	Referred to Section 79 committee
C12/16	Progress report: Electronic record system	disapproved	not implemented	Referred to Section 79 committee
C12/17	Review of the organogram	approved	implemented	
C12/18	Pension-supported councillor's housing loan	approved	implemented	
C12/19	Senior managers salaries' adjustment	approved	implemented	

Planning Development Department

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
SM11/01	Proposed special consent application, erf 298 Groblersdal, extension 2, in accordance with clause 16 of the Groblersdal Town Planning Scheme	approved	implementation depends on applicant	
SM11/02	Proposed subdivision of erf 179 Groblersdal, extension 1, in terms of section 92 (1) of the town planning and township ordinance 15 of 1986	approved	implementation depends on applicant	
SM11/03	Proposed promulgation of the land use management system, in accordance with the town planning & townships ordinance 15 of 1986	approved	implementation depends on applicant	
SM11/04	Proposed subdivision of erf 275 Groblersdal, extension 2, as per provision of section 92 (1) of town planning and townships ordinance 15 of 1986	disapproved	Awaiting letter of declaration from land surveyor	
SM11/05	Application for special consent in accordance with clause 16 of the Groblersdal town planning scheme (2006)	approved	implementation depends on applicant	
SM11/06	Proposed acquisition of portion 39 of farm Klipbank 26js	approved	implementation depends on applicant	
SM11/07	Formalisation of informal settlement, portion 13 of farm Klipbank 26js	disapproved		

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
SM11/08	Application for special consent, erf 69, Groblersdal, as per provision of clause 16 of the Groblersdal town planning scheme 2006	disapproved		
SM11/09	Proposed erection of an electricity line, portion 39, farm klipbank 26js	disapproved		
SM11/10	Proposed consolidation of erven 477-572 and closed street portions in Roosenekal extension 1	disapproved		still awaiting letter from Nkangala District
SM11/11	Proposed rezoning from residential 1 to business 1, erf 48, Roosenekal, as per provision of section 42 of the ordinance	disapproved		
SM 11/12	Report on a game farm feasibility study, part of portion 39 of farm klipbank 26JS	noted		
SM11/13	Application for special consent in accordance with clause 16 of the Groblersdal town planning scheme (2006)	approved	not implemented	No budget
SM11/14	Proposed acquisition of portion 39 of farm Klipbank 26js	approved	implemented	
SM11/15	Proposed public garage in accordance with the Development Facilitation Act (1995): erven 756 & 757, Groblersdal, Ext.11	approved	implementation depends on applicant	
SM11/16	Proposed formalisation, Monterlus Stadium view	disapproved		
SM11/17	Proposed acquisition of 286, remaining extent, G-dal	approved	implementation depends on applicant	
SM11/18	Application by community policing forum	approved	implementation depends on applicant	
SM11/19	Cultural and fashion show	approved	implementation depends on applicant	
SM11/20	Proposed exchange of property for private property, allegedly occupied by informal settlers	disapproved		

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
SM11/21	Land use audit: Groblersdal and Roossenekal	noted		
SM11/22	Proposed consolidation of erf 1207 with 257 & portion 1 of erf 767: Volle Evangelie Church	approved	implementation depends on applicant	
SM11/23	Proposed extension of consent of use, erf 118 Roossenekal	approved	implementation depends on applicant	
SM11/24	Proposed Groblersdal amendment scheme (2006), from residential 1 to business, erf 48 Roossenekal	disapproved		
SM11/25	Formalisation of the informal traders in Groblersdal	disapproved		
SM11/26	Proposed subdivision of portion 65 of Farm Klipbank 26JS, as per provision of section 18 of the town planning and township ordinance (15 of 1986)	approved	implementation depends on applicant	
SM11/27	Proposed subdivision of remainder of erf 342 & subsequent consolidation with portion 2 of erf 342, as per town planning and township ordinance (15:1986) Groblersdal, Extension 2	approved	implementation depends on applicant	
SM11/28	Proposed development & lease, portion 1 & 2 of erf 832, Ext. 15, Groblersdal	approved	implementation depends on applicant	
SM11/29	Application for special consent in accordance with clause 16 of Groblersdal town planning scheme (2006)	approved	implementation depends on applicant	
SM11/30	Proposed acquisition of portion 39 of Farm Klipbank 26JS	approved	implementation depends on applicant	
SM11/31	Consideration of formalisation, portion 13 of Farm Klipbank 26JS	approved	implementation depends on applicant	
DP12/01	Proposed alienation of residential erven and erection of a health centre, Mapochegronde 911: Roossenekal	disapproved		
DP12/02	Proposed special consent, erf r/319 Groblersdal	disapproved		

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
DP12/03	Proposed special consent application, erf 888 Groblersdal, extension 16	approved	implementation depends on applicant	
DP12/04	Proposed special consent application, erf 544, extension 9, Groblersdal, as per provision of clause 6 of the Groblersdal town planning scheme (2006)	approved	implementation depends on applicant	
DP12/05	Proposed subdivision of erf 179, Groblersdal, extension 1, as per provision of section 92 (1) of town planning & townships ordinance (15:1986)	approved	implementation depends on applicant	
DP12/06	Proposed consolidation of erven 1061 and 1074, Groblersdal, extension 23, in terms of town planning & townships ordinance (15:1986)	approved	implementation depends on applicant	
DP12/08	Proposed application and simultaneous amendment of the greater Groblersdal town planning scheme (2006), and removal of restrictive conditions on title deed in accordance with the Removal Of Restrictions Act (1967): remainder 267, Groblersdal, extension 2	approved	implementation depends on applicant	
DP12/09	Proposed special consent application, erf 484, Groblersdal	approved	implementation depends on applicant	
DP12/10	Proposed development of the Mamorake Mall: Tafelkop	approved	implementation depends on applicant	
DP12/11	Revised proposal to lease and develop, portions 1 and 2, erf 832, ext 15, Groblersdal	approved	implementation depends on applicant	
DP12/12	Draft 2012/2013 IDP	noted		

Finance Department

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
F11/01	Report on section 71 for January 2011-May 2011	noted		
F11/02	Report on section 66 regarding staff benefits for November, December 2010 and January 2011-May 2011	noted		
F11/03	Report of cashbook for November, December 2010 and January 2011-May 2011	noted		
F11/04	Report on section 71 for February 2011-May 2011	noted		
F11/05	Report on section 66 regarding staff benefits for February 2011-May 2011	noted		
F11/06	Report of cashbook for February 2011-May 2011	noted		
F11/07	Report on bank reconciliation for January 2011-May 2011	noted		
F11/08	Report on section 71 for January&July 2011	noted		
F11/09	Report on section 66 (expenditure on staff benefits) for January 2011-July 2011	noted		
F11/10	Preparation of Annual Financial statements, and Draft Annual Financial statements	noted		
F11/11	Report on section 71 for August 2011	noted		
F11/12	Report on section 66 regarding staff benefits for August 2011	noted		
F11/13	Report on writing off of accounts	approved		
F11/14	Report on section 71 for September 2011	noted		
F11/15	Report on section 66 regarding staff benefits for September 2011	noted		
F11/16	Report on section 71 for September 2011	noted		
F11/17	Report on section 66 regarding staff benefits for September 2011	noted		
F11/18	Financial year stock take – write offs	approved		
F11/19	Report on section 71 for the month October 2011	noted		
F12/01	Assets' management policies	approved		

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
F12/02	Report on section 71 for November, December 2011 and January 2012	noted		
F12/03	Report on section 66 regarding staff benefits for November, December 2011 and January 2012	noted		
F12/04	Final awards in terms of supply chain management policy from September 2011-4 January 2012	noted		
F12/05	Report on section 71 for February 2012	noted		
F12/06	Report on section 66 regarding staff benefits for February 2012	noted		
F12/07	Submission of Audit Action Plan	noted		
F12/08	2012/2013 draft MTREF budget	approved	implemented	
F12/09	Report on section 71 for March 2012	noted		
F12/10	Report on section 66 regarding staff benefits for March 2012	noted		
F12/11	Report on section 71 for April 2012	noted		
F12/12	Report on section 66 regarding staff benefits for April 2012	noted		
F12/13	Report on section 71 for May 2012	noted		
F12/14	Report on section 66 regarding staff benefits for May 2012	noted		
F12/15	Asset Management Policy	Approved		
F12/16	Supply Chain Management Policy	disapproved		

Infrastructure Department

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
I11/01	Electrification projects for 2011/12 to be implemented by EMLM using DME funds	approved	Waalkraal partially electrified	capacity constrains from Eskom
I11/02	2011/12 electrification projects by Eskom	approved	implemented	
I11/03	2011/12 solar water heating programme	approved	not implemented	still engaging service providers
I11/04	Water analysis report for December 2010 & January 2011	noted		
I11/06	Service delivery report from 2005/06 financial year to date	noted		
I11/07	Proposal for continuation of smart metering project	approved	Implemented	
I11/08	2012/2013 electrification projects	approved	Not Implemented	Funds and capacity constrain pending
I11/09	Proposals brought by roux property fund to lease or purchase the property in order for the municipality to develop municipal offices for Groblersdal	noted		
I11/10	Kanaal and Klip St audit report	noted		
I11/05	Water analysis report for January-July 2011	noted		
I11/1/11	Infrastructure Department: monthly reports, capital projects 2010 & 2011	noted		
I11/1/12	Groblersdal and Roossenekal load forecast	noted		
I11/13	Sales of current municipal houses	disapproved		Item deferred
I11/14	2011/12 financial year capital projects	noted		ongoing
I11/15	Acquisition of services from independent engineers for quality assurance of service providers' designs and contract administration	approved	implemented	
I11/16	Acquisition of services from independent engineers for quality assurance of service providers' designs and contract administration	approved	implemented	
I11/17	Electrification projects as submitted to Eskom for capacity verification	approved	implemented	



Comment [DB8]: ??

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
I11/18	Request for pavement road from Matlala village main road to MoshateGa-matlala	approved	not implemented	councillors request to be guided by IDP
I11/19	Request for upgrading of road from gravel to surfaced road: MatlalaLehwele to Naganeng village	disapproved		
I11/20	Scope change for Moteti C2 road project report, by Director Infrastructure	approved		
I11/21	Request for pedestrian bridge between Mpheleng&Vezinyawo villages	disapproved		
I11/22	Request for paving of roads that lead to schools	disapproved		
I11/23	Request for paving of road from Moteti to Liberty village	disapproved		
I11/25	Proposed public routes for re-gravelling by the internal construction unit team	noted		
I11/26	Financial report on Kanaal&Klip St	noted		
I12/01	Electrification projects for 2012/13 to be implemented by EMLM using DME funds and Eskom	approved	Eskom confirmed to implement (letter dated 23 January 2012)	
I12/02	Challenges faced by road operations & maintenance unit, and roads construction unit	approved	not Implemented	budgetary
I12/03	2012/13 solar street lighting	approved	not Implemented	budgetary
I12/04	Water analysis report for the months to date	noted		
I12/05	Infrastructure Department: monthly reports, capital projects 2011/2012	noted		
I12/06	2011/12 financial year capital projects	noted		
I12/07	2011/12 financial year capital projects: April report	noted		
I12/08	Moutsebulk water supply project	noted		
I12/09	Monthly report capital projects 2011 & 2012	noted		

Community Services Department

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
S11/01	Hairdressing, beauty and cosmetology services by-laws	noted		
S11/02	Draft recycling strategy	approved		
S11/03	Draft indigent management strategy	noted		
S11/04	Mayor's bursary fund policy	approved		
S11/05	Sports development strategy	approved		
S11/06	Draft poverty alleviation strategy	approved		
S11/07	EPWP beautification programme report (item withdrawn by management)			
S11/08	Disaster management	noted		
S11/09	Statistical report of the Manager Traffic & Licensing (December 2010 & January 2011)	noted		
S11/10	Social development monthly report for satellite offices (December 2010 & January 2011)	noted		
S11/11	Development of Elias Motsoaledi GMB waste disposal site within Greater Sekhukhune District Municipality, Limpopo Province	noted		
S11/12	Policy on the burial of indigent	noted		
S11/13	Project funded by DEA in EMLM	noted		
S11/14	Indigent register	approved	implemented	
SD11/15	Mayor's bursary	approved	implemented	
SD11/16	EMLM community gymnasium	approved	not implemented	
SD12/01	EMLM mayor's bursary fund	approved	implemented	

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
SD12/02	EMLM expanded public works' incentive grant	approved	implemented	
SD12/03	EMLM allocated housing units and appointed contractors	noted		
SD12/04	Solid waste management	noted		
SD12/05	Disaster and emergency services operational report	noted		
SD12/06	Traffic and licensing services	noted		
SD12/07	Cemetery, parks and recreational facilities	noted		
SD12/08	Draft sport and recreation policy	approved		
SD12/09	Statistical report of the Manager: Traffic and Licensing, for December 2011 (38/2/8)	noted		
SD12/10	Statistical Report of Acting Senior Manager: Traffic and Licensing, for February 2012 (38/2/8)	noted		
SD12/11	Groblersdal landfill site	noted		
SD12/12	Groblersdal CBD paid parking policy	approved	not implemented	
SD12/13	Draft EMLM EPWP policy	approved		
SD12/14	Statistical report of traffic and licensing for March 2012	approved	implemented	
SD12/15	EMLM monthly housing progress report for financial year	noted		
SD12/16	Report on inspection conducted at Groblersdal registering authority (RA) and driver license testing centre, by Department of Roads and T	noted		
SD12/17	Statistical report of Manager: Traffic and Licensing, for April 2012 (38/2/8)	noted		
SD12/18	Training of beneficiaries for housing consumer education, financial year 2012/2013	noted		
SD12/19	Statistical report of Manager: Traffic & Licensing, for April 2012 (38/2/8)	noted		

Strategic Department

Item no	Description	Approved, disapproved or noted	Implementation status	Reason for non-implementation
SM11/01	Provincial call centre	noted		
SM11/02	Risk assessment report	noted		
SM11/03	Internal audit report	noted		
SM11/04	Permission to occupy erf 180, Roossenekal	disapproved		
SM11/05	Establishment of the tourism information centre	approved	not implemented	Budget relocated during adjustment budget
SM11/06	Internal audit reports from July - September 2011	noted		
SM11/07	Municipal progress report (outcome 9)	noted		
SM11/08	First quarter reports on service delivery and budget implementation plan (SDBIP)	noted		
SM12/01	2010/2011 annual performance report for section 57 managers	noted		
SM12/02	Mid-year reports on service delivery and budget implementation plan (SDBIP)	noted		
SM12/03	Municipal progress report (outcome 9)	noted		
SM12/04	Draft annual report 2010/2011	approved		
SM12/05	2011/2012 Mid-year performance assessment report, for section 57 managers	noted		
SM12/06	2012/2013 Service Delivery And Budget Implementation Plan (SDBIP)	approved		

2.4 Administrative governance

The Municipal Manager, as the Accounting Officer of the municipality, provides guidance to political office bearers and to all officials in the municipality. There is a good relationship between the Municipal Manager, administration and political office bearers. Every year there is a schedule of meetings that is approved by council, in order to ensure that all committees meet regularly to discuss administrative, performance and service-delivery issues. All administrative issues that need intervention of council are referred to council for resolution.

Listed below are the administrative heads of the municipality and their contact numbers:



MS M.M. Mtsweni
Municipal Manager



Mr M.M. Kgwale
Director Strategic Management

Highest qualifications:	Highest qualifications:
BSC Honours Degree	B.Tech Degree (Commerce)
contact number: 0829498620	contact number: 0798790689
<i>Functions</i>	<i>Functions</i>
<ol style="list-style-type: none"> 1. Provides guidance and advice on compliance with political structures, political office bearers and officials of the municipality. 2. Acts with fidelity, honesty, integrity and in the best interest of the municipality, in managing its financial affairs. 3. Discloses to council and the mayor, all material facts available to the accounting officer. 	<ol style="list-style-type: none"> 1. Manage performance management system. 2. Manage integrated development planning. 3. Manage communications.



Mr K.E. Tshesane

Director Community Services



Mr H.M. Phaahla

Director Corporate Services

Highest qualifications:	Highest qualifications
Bachelor of Educational Management	Masters in Public Administration
contact number: 0823327024	contact number:0824440585
<i>Functions</i>	<i>Functions</i>
1. Manage environmental services 2. Manage traffic law enforcement 3. Manage licensing services 4. Manage service delivery points	1. Manage human resources 2. Manage administration and secretariat services 3. Manage ICT 4. Manage public office bearers 5. Manage legal services



Mr O. Sethojoa
Acting Director Planning



Mr R. Palmer
Acting C.F.O.

Highest qualifications: Bachelors Degree in Urban and Regional Planning	Highest qualifications: Diploma in Internal Audit
contact number: 0820821222	contact number: 0824951479
<i>Functions</i>	<i>Functions</i>
<ol style="list-style-type: none"> 1. Manage development planning 2. Manage local economic development 3. Manage land use management 	<ol style="list-style-type: none"> 1. Administratively in charge of the budget and treasury office 2. Advice accounting officer on the exercise of powers and duties assigned to the accounting officer. 3. Assist the accounting officer with the administration of the municipality's bank account, and with preparation and implementation of the municipal budget. 4. Perform budgeting, accounting, analysis, cash management, debt management, supply chain management, and financial management.



Mr K. Mametja

Acting Director Infrastructure

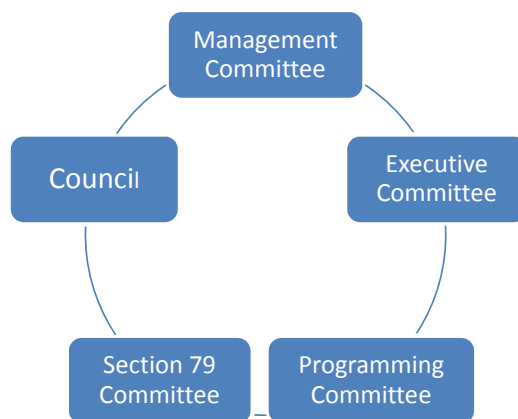
Highest Qualifications:
B. Tech (Electrical Engineering)
contact no: 0820816466
<i>Functions</i>
1. Manage roads, storm water and building maintenance
2. manage electrical and mechanical services
3. Manage project management unit

2.4.1 Political and administrative governance

At EMLM there is a good relationship between politicians and the administration. Administration meets with political office bearers through Exco and council meetings. Administration holds their own meetings, where they take resolutions. After resolutions are taken administratively, the Municipal Manager recommends those resolutions to Exco. Exco takes resolutions and refers them to council, or to portfolio committees.

Exco meets with administration every month to discuss matters of service delivery. Council meets once a quarter with administration, to take resolutions on all items forwarded to them. Political office bearers are supportive of administration, as they are always available to attend meetings. Exco members also participate in the quarterly Exco Lekgotla to monitor progress made by administration on service delivery.

The figure below shows the flow of items, until they reach council



2.2.2 Corporate governance

EMLM has a code of conducts and policies in place that serves as a guide onto how to execute our functions in a responsive manner. These documents are complied with by everyone in the municipality, as they set out the rules, laws, customs and culture of the municipality. All officials, together with political heads, work collectively, guided by policies to deliver efficient service delivery to communities in order to achieve the vision and goals of the municipality

Component B: Intergovernmental relations

2.5 District intergovernmental structures

EMLM has a good relationship with the district municipality and all local municipalities within the district. There are different forums conducted by the district, where officials and politicians from local municipalities are invited to participate. The structures are as follows:

Structures	Directorates
Exco Lekgotla	Mayor and Municipal Manager
Municipal Manager's forums	Municipal Manager
IDP forums	IDP Manager
PMS forums	PMS Manager
LED forums	LED Manager

The above forums meet quarterly to discuss progress made on service delivery. The forums are facilitated by COGHSTA representatives and district officials. They are very fruitful forums, as members use this opportunity to share ideas and to learn from each other, in order to improve service delivery.

2.5.1 Provincial intergovernmental structures

EMLM has a good relationship with provincial structures, namely COGHSTA, the Premier's Office and the provincial treasury. The province coordinated various forums where it met with members from all municipalities in the province, in order to discuss service delivery issues. Members from COGHSTA, the Premier's Office and the provincial treasury also form part of those forums. The forums are:

- Provincial intergovernmental forum
- Premier/Mayor's forum
- PMS forum
- Provincial government communicators' forum.

COGHSTA has assisted the municipality at various times and the municipality has benefited greatly from their support. They assisted with implementing the PMS unit, as it was the first time that it had been implemented in the municipality. COGHSTA assisted with:

- Developing IDP and SDBIP in house, although preparing the two documents was outsourced. In the next financial year both documents will be developed in house.
- Conducting performance assessments for section 56 managers to assess their work and to determine if they qualify for bonuses (this not done previously).
- Reviewing 2012/2013 IDP and organisational structure.

The forums are very fruitful as any kind of question is clarified, and municipalities that lack capacity are identified and provided with all necessary support.

Component C: Public accountability and participation

2.6 Public meetings

The municipality uses different kinds of public participation, such as the Mayor's outreach, public meetings and IDP/PMSconsultation, in order to promote the culture of accountability.

Community Meetings							
Type	Date	No participating municipal councillors	No participating municipal administrators	No community members attending	Issues raised by community	Issue addressed (Yes/No)	Dates and manner of feedback given to community
COMMUNITY	22/06/2012	3	2	157	Electricity	yes	12/07/2012
COMMUNITY	19/01/2012	1	0	47	RDP Houses	yes	Seven RDP houses built
COMMUNITY	21/04/2012	2	0	64	Water	no	Matter referred To Sekhukhune District
COMMUNITY	06/04/2012	2	0	70	Water	no	Matter referred To Sekhukhune District
COMMUNITY	18/03/2012	3	5	117	Safety & Security	yes	Referred to Community Policing Forum
COMMUNITY	27/06/2012	2	0	45	Houses	yes	Referred To Department Of Housing
COMMUNITY	2/07/2012	2	0	20	Drainage system	yes	Referred To Sekhukhune District
COMMUNITY	26/05/2012	3	2	192	Water	yes	Referred to Sekhukhune District
COMMUNITY	5//06/2012	4	3	130	Service delivery issues	yes	Issues to be put on IDP
COMMUNITY	04/07/2012	4	5	83	High Mass	yes	To be addressed through IDP

2.7 IDP participation and alignment

The IDP is a strategic tool of the municipality and is a public document. It cannot be compiled without engaging community members. The IDP/PMS unit has visited members of the public in all 30 wards during the review process, to listen to community needs that must be addressed in the IDP. Those needs are included in the IDP and the municipality will work together with other sector departments to address them. In the 2012/2013 financial year, members of the community will be informed about the progress made in addressing their needs through public meetings and the mayor's outreach programmes.

The municipality conducts public participation in all wards to provide community members with information concerning municipal governance, management, and development. Officials work together with ward councillors, ward committees and community development workers, to keep members of the community informed about municipal activities. Community members participate in the meetings and needs, views and inputs are taken into consideration, and are attended to by relevant stakeholders.

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, and output indicators?	yes
Does the IDP have priorities, objectives, KPIs, and development strategies?	yes
Does the IDP have multi-year targets?	yes
Are the above factors aligned and can they calculate into a score?	yes
Does the budget align directly to the KPIs in the strategic plan?	yes
Do the IDP KPIs align with the Section 57 managers	yes
Do the IDP KPIs lead to functional area KPIs, as per the SDBIP?	yes
Do the IDP KPIs align with the provincial KPIs on the 12 outcomes	yes
Were the indicators communicated to the public?	yes

2.7.1 Mayor's/Speaker's outreach

The municipality has conducted three Mayor's outreach events in three wards: 14, 18 and 24. The mayor was accompanied by other councillors from different wards, ward committees and other officials. The purpose of the outreaches was to hear about service delivery queries and dissatisfaction amongst community members. Most of the queries related to water, roads, schools, clinics, housing and unemployment. Queries that were not about the municipality's core functions were referred to relevant sector departments.

During the outreach activities, two families without houses were identified. One family in Bloempoot did not have a house to stay in and the mayor asked for a donation from service providers, to build a house for that family. Morwa Kgatse Hardware volunteered, by building two-bed roomed house for them. The mayor handed over the house to the family. The second family was identified in Sterkfontein, where the RDP house was incomplete. The Mayor asked for donations and Pop Win Security volunteered to complete the house. The mayor handed over the house to the family. Outreach activities have been very successful and fruitful.

Name of Ward	Date	Venue
ward 14 : Naganeng	17 September 2011	Lehwelere School
ward 18 : Talane	22 October 2011	Mninwa Mahlangu School
ward 24 : Sterkfontein	19 November 2011	Sterkfontein Play Ground

2.7.2 Ward committees

EMLM has 300 ward committees in all 30 wards. They work with ward councillors to identify problems in respective wards and to assist community members with service delivery matters. They also conduct public meetings together with ward councillors, in order to teach about service delivery problems and to inform

community members about any projects that take place in their wards. They submit monthly reports to the speaker of the municipality.

Functions of the ward committees:

- To enhance participatory democracy in local government,
- To advise council on matters affecting the wards, and
- To represent the people in respective ward.

Component: Corporate governance

2.8 Risk management

The municipality's risk management strategy is in place and is being implemented. Internal audit functions are currently outsourced to Mushavhi Risk Advisory for three years (June 2010 to June 2013). In 2012/2013; two new units have been established in the Municipal Manager's office: internal audit and risk management. Filling these posts will be prioritised as they are some of the most important units in the municipality, and will reduce the cost of outsourcing audit services as in-house officials will perform the function. The functions of internal auditors are:

- Prepare a risk-based audit plan and an internal audit programme for each financial year.
- Identify risks and prepare the risk register.
- Advise the Accounting Officer and report to the Audit Committee on the implementation of the internal audit plan and matters relating to internal audit, internal controls, risk management, loss control, performance management, and compliance with MFMA and the Annual Division of Revenue Act.

During the year under review, then municipality did not have an Audit Committee in place but managed to appoint five Audit committee members in June 2012, who will resume their duties from 1 July 2012. The appointment of

these members has been a significant achievement for the municipality and we hope that the committee will have a great impact on the financial and performance management of the municipality from the coming financial year onwards. The functions of audit committee will be:

- Provide advice to the municipal council, Accounting Officer, management and municipal staff, on matters relating to internal financial control, risk management, accounting policies, and performance management.
- Review annual financial statements.
- Respond to council on any issues raised by the Auditor General in the audit report
- Carry out such investigations into the financial affairs of the municipality.

Audit Committee members are:

Surname and initials	Gender
Advocate: Kholong, T.S, (chairperson)	male
Advocate: Nke, R,	male
Gafane, T.	male
Mudau, F.J,	female
Mohlamme, B,	male

Mandatory functions of Audit Committee

In terms of section 166 (Act 56 of 2003) of MFMA,

- (2) Audit committee is an independent advisory body which must-
- (a) Advise the municipal council, the political office bearers, the accounting officer and the management staff of the municipality, or the board of directors, the

accounting officer and the management staff of the municipal entity, on matters relating to-

- (i) Internal financial control and internal audits;
 - (ii) Risk management;
 - (iii) Accounting policies;
 - (iv) The adequacy, reliability and accuracy of financial reporting and information;
 - (v) Performance management;
 - (vi) Effective governance;
 - (vii) Compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
 - (viii) Performance evaluation; and
 - (ix) Any other issues referred to it by the municipality or municipal entity;
- (b) Review the annual financial statements to provide the council of the municipality or, in the case of a municipal entity, the council of the parent municipality and the board of directors of the entity, with an authoritative and credible view of the financial position of the municipality or municipal entity, its efficiency and effectiveness and its overall level of compliance with this Act, the annual Division of Revenue Act and any other applicable legislation;
- (c) Respond to the council on any issues raised by the Auditor-General in the audit report;
- (d) Carry out such investigations into the financial affairs of the municipality or municipal entity as the council of the municipality, or in the case of a municipal entity, the council of the parent municipality or the board of directors of the entity, may request; and
- (e) Perform such other functions as may be prescribed.

2.9 Anti-corruption and fraud

An anti-corruption and fraud strategy in place. The strategy is implemented and adhered to by employees all the times, and helps to prevent corruption and fraud. During the year under review, no corruption and fraud was reported.

2.10 Supply chain management

The supply chain policy of the municipality was under review, in order to ensure compliance with legislation. Officials of the municipality also attended courses during the year to ensure that all officials obtained the required competency levels.

Auditor General has audited the Annual Financial Statements, and the following are the findings:

	AG. FINDINGS	CHALLENGES	SOLUTIONS
Non submission of evaluation committee meeting minutes (EX.144)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management's response was noted. This documentation was requested and was never provided to the auditors and as there is no sufficient time available to audit additional information the finding could not be resolved and will be reported in the management and audit report.	The Manager: Supply chain must ensure that SCM regulations are being complied with.
No signature of chairperson of evaluation committee (EX.146)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management agrees with the audit findings as stated. Management is in the process of updating the Supply Chain Management Policy and Framework to ensure compliance to all regulations and training of officials within the SCM Unit.	The Manager: Supply chain must ensure that SCM regulations are being adhered to.
Tax clearance certificate (EX.148)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight	Management would advise that SARS is issuing copies and sometimes originals,	The Manager: Supply chain must ensure that the municipality complies with laws

	responsibility over reporting and compliance with laws and regulations and internal control.	therefore; this matter will have to be cleared with SARS.	and regulations when tenders are awarded.
Not provided with score sheets to show that points were awarded in accordance with PPPF Act (EX.149)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management's response was noted. Through inspection of the tender packs that was provided to the auditors for audit purposes, it was found that not all the tender packs contained the relevant score sheets as required. As the documentation was not provided to the auditors when requested, this finding could not be resolved and will be reported in the management and audit report.	The Manager: Supply chain should ensure that score sheets are attached to the bid documents.
Supplier with the highest score was not awarded with a tender (EX.150)	Oversight responsibility The accounting officer does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control	Management will ensure compliance with the PPPFA and further motivate as to why a supplier is awarded a contract outside the regulation with the justification grounds that existed not to select the tender with the highest points.	Bids must be awarded to suppliers who scored more points as required by PPPFA regulation.
90 points allocated for both price and functionality when calculating preference points (EX.156)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management advises that our Policy was only updated after receiving the National Treasury Circular and the municipality is in compliance with the regulation.	The Manager: Supply chain should ensure that preference points are correctly calculated in accordance PPPF regulations.

The contract price is above the tendered price (EX.158)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management advises that in the first instance the auditors calculated incorrectly as the R108x 4 houses gives the amount of R432 000-00 which was the Tender allocation. Management would advise that there are instances whereby the scope of work has to change due to the magnitude that needs to be performed and where unknown new technology has surfaced. In these circumstances approval is obtained through the adjustments budget with own funding to support the MIG Grant funded projects.	The Manager: Supply chain must ensure that the contract price is not above the tender price.
No written contract entered into between the municipality and SITA (EX.159)	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management advised the auditors at the inception of the audit that the IT Framework and Policies were still awaiting Council approval.	The Manager: Supply chain should ensure a written contract is being entered into with SITA to assist with the acquisition of IT related goods and services as required by the SCM regulation
Appointment letters not signed by both parties	<i>Leadership</i> The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.	Management would wish to advise that all original contracts are now filed within the Legal Department to ensure compliance and based on internal control measures	The Manager: Supply chain should ensure that all appointments letters are being signed by both parties in order to be valid.
	<i>Leadership</i>	Management's	The Manager: Supply

<p>Not provided with contracts entered into between the Municipality and winning bidders</p>	<p>The Manager: Supply chain does not exercise oversight responsibility over reporting and compliance with laws and regulations and internal control.</p>	<p>response was noted. However through inspection of the documentation provided to the auditors it was found that only appointment letters were provided to the auditors. Within the appointment letters reference is made to a contract between the winning bidder and the municipality. These contracts were never provided to the auditors and therefore the finding could not be resolved and will be reported in the management and audit report.</p>	<p>chain should ensure that all official documents are properly filed</p>
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2.11 By-laws

For the year under review, three by-laws were developed: building regulations; hairdressing, beauty and cosmetology services; and advertising by-laws. The two by-laws for building regulations and advertising were not approved for public participation as they were never submitted to council for approval. Only hairdressing, beauty and cosmetology services were approved for public participation by council. The following by-laws were approved and gazetted:

- Parking area
- Standard and miscellaneous
- Street vending
- Credit control.

By-laws Introduced In 2011/12				
Newly Developed	Date Revised	Public Participation Conducted Prior to Adoption (Yes/No)	Dates of Public Participation	Date of Publication
Building regulations	-	no	-	-
Advertising	-	no	-	-
Hairdressing, beauty and cosmetology services	16/08/2011	no	-	-

2.12 Website

The municipality recruited an IT Manager, as the unit only had two technicians, without a Manager. During the year, for internet use, the municipality replaced cables with wireless, which makes the functions of officials easier and more user friendly, as they can access the internet at any place in the municipal buildings. EMLM has changed the website address from www.eliasmotsoaledi.co.za to www.eliasmotsoaledi.gov.za, as a matter of compliance. This led to a large cost saving as the latter is subsidised by government. The municipal website is maintained by our IT Section, who ensures that all documents forwarded are accessible on the website. All departments forward documents that need to be placed on the website to the IT section. The website has much information that is helpful to all users, and is always updated when the need arises.

Website: Content and Currency of Material		
Documents Published on Municipality's/Entity's Website	Yes/No	Publishing Date
Current annual and adjustment budgets and all budget-related documents	yes	
All current budget-related policies	yes	
The previous annual report (2010/11)	yes	
The annual report (2010/11) published/to be published	yes	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2011/12) and resulting scorecards	yes	
All service delivery agreements (2011/12)	no	
All long-term borrowing contracts (2011/12)	no	

Comment [DB9]: Correct?

All supply chain management contracts above a prescribed value (give value) for 2011/12	no	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4), during 2011/12	no	
Contracts agreed to in 2011/12, to which subsection (1) of section 33 apply, subject to subsection (3) of that section	no	
Public-private partnership agreements referred to in section 120, made in 2011/12	no	
All quarterly reports tabled in the council, in terms of section 52 (d) during 2011/12	yes	

Comment [DB10]: Of what?

2.13 Public satisfaction with municipal services

COGHSTA conducted the client satisfaction survey in EMLM on behalf of the municipality. The survey was based on the following municipal services:

- Water
- Housing
- Sanitation
- Waste removal
- Roads and storm water
- Electricity

The results shows that only 6.9% of the respondents rated the municipality “good” in terms of service delivery performance, whereas most(53.4%) rated the service level as “poor”, and a significant 39.7% rated their municipality neither good nor bad.

The municipality has engaged with the Department of Housing on issues of housing, and Sekhukhune DstrictMunicipality on issues of water and sanitation, in order to come up with solutions for improved service delivery. EMLM has already embarked on resolving the issue of roads and storm water, electricity and refuse removal, as it is the provider of those services. The results of the report about the survey, was taken to Exco in July, and has been noted by Council under item no SM12/09.

CHAPTER 3

SERVICE DELIVERY PERFORMANCE

Component A: Basic Service

3.1 Water and sanitation

In terms of the SWOT conducted by the municipality, most households do not have access to water in their dwellings. Only 43% of households have access to water on-site (either inside their house, in their yards, or at a community stand pipe <200m away). A significant number (57%) of households have access to water that is below RDP standards. This implies that affected households rely on natural sources such as rivers and springs for their water supply. This does not augur well for a developmental-oriented municipality that seeks to improve the quality of life of its residents. Currently the municipality has 26699 households on a water backlog (which constitutes 57%).

Provision of free basic water is being conducted at District level, as the WSA and most indigents are in rural areas where the district is providing the service. Sekhukhune District Municipality is providing free basic water to all villages in the municipality, except Groblersdal, Motetema and Roosenekal. Approximately 44966 households receive free basic water in EMLM.

Water services in EMLM

Households	Numbers	%
Above RDP Level		
In-house (piped water to dwelling)	1874	4
Yard tap (piped water inside yard)	12 178	26
Communal standpipe (<200m)	6089	13
Below RDP Level		
Below basic (>200m away)	26699	57
Total	46840	100

Source: EMLM, Infrastructure Services

Water Service Delivery Levels					
Description	2010/11	2011/12			
	Actual	Actual	Actual		
	No	No	No		
Water: (above min level)					
Piped water inside dwelling	1,874	1,874			1,874
Piped water inside yard (not in dwelling)	12,178	12,178			12,178
Using public tap (stand pipes)	6,089	6,089			6,089
Other water supply (within 200m)					
<i>Minimum Service Level & Sub-total</i>	20,141	20,141			20,141
<i>Minimum Service Level & Percentage</i>	36	100			36
Water: (below min level)					
Using public tap (more than 200m from dwelling)	8,364	8,364			8,364
Other water supply (more than 200m from dwelling)					
No water supply	26,699	26,699			26,699
<i>Below Minimum Service Level Sub-total</i>	35,063				35,063
<i>Below Minimum Service Level Percentage</i>	131	0			131
Total Number of Households*	55,204	20,141			55,204
Households: Water Service Delivery Levels Below Minimum					
Description	2010/11	2011/12	2011/12		
	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No	No	No	No	No
Formal Settlements					
Total households	46,140	46,840			
Households below minimum service level	25,999	26,699			
Proportion of households below minimum service level	56%	57%			
Informal Settlements					
Total households	46,840	46,840			
Below minimum service level	26,699	26,699			

Proportion of households below minimum service level	57%	57%			
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3.2 Sanitation remains a key development challenge in the municipal area. Only 4% of households have access to waterborne sanitation. Most households have access to sanitation services below RDP standards. Only 9% of households have access to pit latrines without ventilation, while only 3% have access to septic tanks. The sanitation backlog is at 84%, which is 39,346 households. The municipality is providing free basic sanitation in all rural areas, in the form of VIP toilets. The only areas where free basic sanitation is not provided are Groblersdal and Roossenekal.

EMLM is licensed to provide electricity only in two wards: Groblersdal and Roossenekal - at 20MVA and 5MVA respectively. The remaining 28 wards are Eskom-licensed and this led to municipality generating little revenue from electricity. At the beginning of 2011/2012, the municipality budgeted R4, 554,000 for electrification of 153 RDP houses in Waalkraal. By the end of the financial year the project was at 90% completion. The remaining 10% resulted from the Eskom outage.

About 95.4% of all towns and villages have access to electricity and the electricity backlog is at 4.5% - which is due to lack of bulk capacity and budget constraints. Limited capacity of the Eskom grid limits acceleration of electricity connections to more households in the municipal area. Illegal connections remain a threat to expanding access of electricity to all residents and communities.

3.2.1 Free basic electricity

The municipality is providing free basic electricity to indigents in both Eskom- and municipal-licensed areas. The current collection varies from month to month as not all the indigent's collect the free token. Currently, 900 households are benefiting from free basic electricity.

3.2.2 Alternative sources of energy

EMLM is the first in the District to embark on alternative provision of energy to traffic lights in Groblersdal. The provision of solar street lighting is still under investigation

3.2.3 Smart metering project

The municipality will be the first in the District to implement smart metering, as a means to enhance revenue collection. The project is being piloted in Roosenekal town, where 451m were installed - and the intention is to roll it over to Groblersdal.

Households	Numbers	%
Grid connection:	44 680	95,4
Solar:	48	0.1
No electricity:	2112	4.5
Total	46 840	100%

Source: EMLM, Infrastructure Department

Employees: Electricity Services				
Job Level	2010/11	2011/12		
	Employees (No)	Posts (No)	Vacancies - fulltime equivalents (No)	Vacancies (% of total posts)
0 - 3				
4 - 6	3		4	57
7 - 9				
10 - 12	4		3	43
13 - 15	1		0	0
16 - 18	1		0	0
19 - 20	0		0	0
Total	9	0	7	

Capital Expenditure 2011/12: Electricity Services R' 000	
Capital Projects	2011/12

	Budget	Adjustment Budget	Variance from Original Budget	Total Project Value
Waalkral electrification of households, ph 2	R 2,203,890	R 0.00	R 0.00	R 2,203,890

3.3 Waste management

Refuse removal was contracted to Rachoshi Cleaning Services for two years. The company used 22 employees who render the service only in proclaimed townships: Motetema and Hlogotlou, and in two towns: Groblersdal and Roossenekal. The service benefits 9331 households, at least twice a week. The municipality has three licensed landfill sites in Groblersdal, Roossenekal and Hlogotlou, which are utilised by community members from various wards:

Area	Number
Motetema	1141
Groblersdal	4199
Hlogotlou	3499
Roossenekal	492

In 2012/13 the municipality aims to extend the service of refuse removal to two townships: Tambo Square and Elandsdoorn. The extension of this service will increase the number of households serviced by 3304.

Some 450 households (Tafelkop) in rural areas receive a refuse removal service at least once a week, via skips bins which were distributed and placed at strategic places accessible to community members. Eight skip bins are distributed in Groblersdal town to reduce illegal dumping. In the next financial year the municipality aims to procure more skips to increase the number of households which are receiving service at least once a week.

Description	2010/11	2011/12
	Actual	Actual
Solid Waste Removal(Minimum level)		
Removed at least once a week		
<i>Minimum Service Level and Above</i>		
<i>Sub-total</i>	9,331	9,331
<i>Minimum Service Level and Above</i>		
<i>percentage</i>	20.1	20.1
Solid Waste Removal(Below minimum level)		
Removed less frequently than once a week	30	30
Using communal refuse dump	0	450
Using own refuse dump		
Other rubbish disposal		
No rubbish disposal	4	4
<i>Below Minimum Service Level sub-total</i>		
<i>Below Minimum Service Level</i>		
<i>percentage</i>		
Total number of households	46	46

Households: Solid Waste Service Delivery Levels below Minimum					
Description	2010/11	2011/12	2011/12		
	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No	No	No	No	No
Formal Settlements					
Total households	34,985	34,985			
Households below minimum service level	25,412	25,412			
Proportion of households below minimum service level	73%	73%			
Informal Settlements					
Total households	11,495	11,495			
Households below minimum service level	11,495	11,495			
Proportion of households below minimum service level	100%	100%			

Proportion of Households with Minimum Level of Basic Services		
	2010/11	2011/12
Electricity service connections	95%	96%
Water - available within 200 m of dwelling	13%	13%
Sanitation - Households with at least VIP service	9%	9%
Waste collection - kerbside collection once a week	21%	21%

3.4 Free basic services and indigent support

EMLM has an approved indigent policy in place which clearly stipulates the qualification to be registered as indigent. For 2009/10 and 2010/11 only 944 indigent families were registered and benefiting from free basic electricity from Eskom. Out of 944 indigent families registered, only 829 were collecting their electricity tokens. Electricity is the only benefit that the municipality offers to indigent families. During 2011/12 the municipality budgeted R287, 865 for free basic electricity and the expenditure amounted to R368, 067. The over-expenditure of R80, 203 was incurred during 2010/11. During the year under review, the municipality embarked on a project of identifying all indigent families across the municipality, and this resulted in 6207 indigent families being registered: 5263 more as compared to previous years. The new indigent register was developed with the total of 6207 families, and was approved by council. After approval, the indigent register was submitted to Eskom for configuration. By the end of the financial year, no exact figure of configured families was received from Eskom.

Component B: Roads and Transport

3.5 Roads

The municipality has two roads divisions (maintenance and road construction) with the following machinery:

Construction unit

- 1 x Grader
- 1 x Excavator
- 1 x Padfoot Roller
- 1 x 8000l Water tanker
- 1 x Lowbed truck.

Maintenance unit

- 4 x Graders
- 3 x 10m³ tipper trucks
- 3 x TLB.

At the beginning of the financial year the municipality budgeted for 14 road projects. Some 10 of the projects were municipal budgeted and 4 were MIG budgeted. The 14 roads projects were undertaken during the financial year under review, and by the end of the financial year 8 projects had been complete d, with 6 being 80% complete. Some 5 of the projects were for designs only, and not for construction. Some 8 roads were upgraded from gravel to surfaced roads.

In Hlogotlou, 1.3 km of access roads were upgraded from gravel to surfaced roads. The roads identified were the busiest roads which lead to police stations and schools. The projects have improved the state of the roads in the wards concerned. This has been a major achievement and is an improvement for community members who can now easily access police stations and schools - faster and more easily.

In Nyakelang, 1.1km of access road project was completed and this has greatly improved the state of the road and the lives of community members. Some 2.5km of road project was also completed in Zaaiplaas, on the access road to the police station. During the year under review, the municipality established a new unit for roads and storm water construction, which is responsible for upgrading of earth roads to gravel standard, and the development of preliminary designs of all municipal roads, which may be prioritised for upgrading in the future. The total backlog of roads by the end of 2011/2012 was 1352km.

The unit also presents a conceptual framework of current and future interventions needed to achieve acceptable levels and standards of service delivery. It is also responsible for designing storm water drains and graveling municipal access roads to schools, clinics and cemeteries. Since its establishment, the unit has covered 10km of regraveling in the following wards:

Ward No	Village	No of km (regravelled)
01	Ramaphosa	3.2
06	Phucukani	1.2
21	Kgapamadi	0.4
21	Legolaneng	1.5
20	Jerusalem	2.8
27	Tafelkop stadium view	0.9

Ward	Description of roads condition within EMLM				
	Main Road	To School	To Graveyard	To Moshate	Other
1	Tarred	Gravel (bad)	Gravel & muddy	Gravel	Gravel (bad)
2	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
3	Tarred	Gravel	Gravel	Gravel	Gravel (bad)
4	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
5	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
6	Tarred	Gravel	Gravel	Gravel	Gravel (bad)
7	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
8	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
9	Tarred	Gravel	Gravel	Gravel	Gravel (bad)
10	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
11	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
12	Tarred	Gravel	Gravel	Gravel	Gravel (bad)
13	Tarred	Tarred	Tarred	Tarred	Tarred
14	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
15	Tarred	Gravel	Gravel	Gravel	Gravel (bad)
16	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
17	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
18	Tarred	Gravel	Gravel	Gravel	Gravel (bad)
19	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
20	Tarred	Gravel	Gravel (bad)	Gravel (fair)	Gravel (bad)
21	Tarred	Gravel & rocky	Gravel	Gravel	Gravel (bad)
22	Tarred	Gravel & rocky	Gravel & rocky	Gravel (bad)	Gravel (bad)
23	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)

24	Tarred	Gravel & rocky	Gravel	Gravel	Gravel (bad)
25	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
26	Tarred	Gravel & rocky	Gravel (bad)	Gravel (fair)	Gravel (bad)
27	Tarred	Gravel & rocky	Gravel / Tarred	Gravel	Gravel (bad)
28	Tarred	Gravel & rocky	Gravel & rocky	Gravel	Gravel (bad)
29	Tarred	Gravel/Tarred	Gravel & rocky	Gravel	Gravel (bad)
30	Tarred	Gravel/Tarred	Gravel/Tarred	Gravel	Gravel

Gravel Road Infrastructure (kilometres)					
	Total roads backlog	New gravel roads constructed	Gravel roads upgraded to asphalt	Gravel roads graded/maintained	
2010/11	1367	5	14.9	507	
2011/12	1352	6	17.2	560	
Asphalt Road Infrastructure (kilometres)					
	Total asphalted roads	New asphalt roads	Existing asphalt roads re-asphalted	Existing asphalt roads re-sheeted	Asphalt roads maintained
2010/11	85	14.9	1.3	2	26
2011/12	100	17.2	1.6	0.0	58.0

Expenditure Report for Roads Capital Projects

Project Description	Budget	Expenditure To Date	Completion
Monsterlos to Makhopheng, upgrading of road ph3	10,300,000.00	9,902,613.80	not completed
Ramogwerane to Nkadimeng, upgrading of road ph4	10,900,000.00	8,574,833,28	not completed
Zaaiplaas Village upgrading of police station ph1	8,500,000.00	8,082,872,25	completed
Moteti A upgrading of bus road ph1	6,700,000,00	3,590,771,21	not completed

Project Description	Budget	Expenditure To Date	Completion
Moteti C2 upgrading of bus road ph1	3,991,000,00	7,729,462,13	not completed
Hlogotlou refurbishment and construction of internal streets and stormwater drainage ph2	6,240,506,00	9,158,265,21	not completed
Groblersdal internal road	5,000,000.00	6,494,654,13	completed
Nyakelang, upgrading of road ph2	6,261,472,00	7,939,583,88	completed
Zaaiplaas, upgrading of public route from gravel to surfaced road and stormwater controls ph2	8,500,000,00	8,082,872,25	completed
Mathula Stands Village,upgrading of bus road	3,500,000,00	1,019,064,69	completed
Motetema Street phase 2	2,300,000,00	1,747,618,07	completed
Upgrading(gravel to surface) of bus route at Kgaphamadi	3,500,000,00	3,588,903,14	completed
Upgrading(gravel to surface) of bus route at Mogaung	2,000,000,00	1,670,223,80	completed
Upgrading(gravel to surface) of bus route at Zaaiplaas JJ	3,500,000,00	2,088,479,63	completed

3.6 Transport

In EMLM there is only one mode of transport: road transport. Communities depend on buses, taxis and their own cars for transport. There is one company of buses within the municipality, namely Great North Transport. Most community members depend on buses as they are the cheapest mode of transport. Few community members depend on taxis as a mode of transport, and very few depend on their own cars for transport.

Buses are available in all 30 wards to transport people, and most of the community rely on bus services, because buses access more remote areas as compared to taxis, that use only main roads. The service of the Great North Buses

is available the whole day, for the entire week. There is also one Putco bus that transports people, but only from Groblersdal to Pretoria. This service is available only in the morning and afternoon, and helps many of our community members, as they travel to Pretoria more cheaply than in taxis.

3.7 Stormwater drainage

The municipality has developed stormwater management system which identifies, analyses, and quantifies stormwater problems within EMLM boundaries. The management system provides preliminary solutions and cost estimates for identified problems, and also gives guidelines regarding stormwater drainage, both in developing and existing residential areas.

The study found that the overall storm water backlog within EMLM is 1294 km in length, in a catchment area of 6400 ha. This backlog has since been reduced to 1238 km in 2010/11 and 2011/12. The slow progress in addressing the stormwater backlog was attributed to the financial limitations in both financial years. A proposal has been made by the roads and stormwater section, to align the stormwater project to the MIG plan, in order to mitigate the restrictions in budget allocations.

Capital Expenditure 2011/12: Stormwater Services R' 000					
Capital Projects	2011/12				
	Budget	Adjustment Budget	Actual Expenditure	Variance from Original Budget	Total Project Value
Total All					
Construction of stone pitching for stormwater control at Elandsdoorn township	R 392,585.00	0.00	R 392,585.00	R 0.00	R 392,585.00
Construction of stone pitching for stormwater control at Monstorlus township phase 1	R 181,000.00	0.00	R 181,000.00	R 0.00	R 181,000.00
Construction of stone pitching for stormwater control at Tamatistop	R 228,000.00	0.00	R 228,000.00	R 0.00	R 228,000.00
Construction of stone pitching for stormwater control at Monstorlus township phase 2	R 222,000.00	0.00	R 222,000.00	R 0.00	R 222,000.00
Replacement of subsoil drainage at Voortrekker street in Groblersdal	R 175,000.00	0.00	R 175,000.00	R 0.00	R 175,000.00

Stormwater Infrastructure (km)				
	Total Stormwater measures	New stormwater measures	Stormwater measures upgraded	Stormwater measures maintained
2010/11	1,294	15	10	3
2011/12	1,279	19	12	30

Cost of Construction/Maintenance R' 000			
	Stormwater Measures		
	New	Upgraded	Maintained
2010/11	R 181,000.00	R 0.00	R 0.00
2011/12	R 1,017,585.00	R 175,000.00	R 0.00

Component C: Planning and Development

3.8 Planning

The Department of Planning consists of two units which are planning inclusive building and local economic development. The department is responsible for land use, land management and local economic development, within the jurisdiction of the municipality. The Town Planning and Building division is responsible for this function, and for the provision of strategic direction regarding the spatial planning of towns, and R 293 and 188 areas in EMLM. Some 58 applications that have land-use implications went through council for consideration. This involved applications for rezoning, removal of restrictive conditions, subdivisions, consolidations, and township establishment. Out of the 58 applications received, only 28 were approved. Below are all the applications approved for the financial year 2011/2012:

No	Approved Applications
1.	Proposed special consent application, Erf 298 Groblersdal, extension 2, in accordance with clause 16 of the Groblersdal town planning scheme
2.	Proposed subdivision of Erf 179 Groblersdal, extension 1, in terms of section 92 (1) of the town planning and township ordinance 15 of 1986
3.	Proposed promulgation of the land-use management system, in accordance with the town planning & townships ordinance 15 of 1986
4.	Application for special consent in accordance with clause 16 of the Groblersdal town planning scheme (2006)
5.	Proposed acquisition of portion 39 of farm Klipbank 26js
6.	Application for special consent in accordance with clause 16 of the Groblersdal town planning scheme (2006)
	Proposed acquisition of portion 39 of farm Klipbank 26js

Comment [DB11]: Number missing

7.	Proposed acquisition of 286, remaining extent, G-dal
8.	Application by the community policing forum
9.	Cultural and fashion show
10.	Proposed consolidation of Erf 1207 with 257 & portion 1 of Erf 767: Volle Evangelie Church
11.	Proposed extension of consent of use, Erf 118, Roossenekal
12.	Proposed subdivision of portion 65 of Farm Klipbank 26js, as per provision of section 18 of the town planning and township ordinance (15 of 1986)
13.	Proposed subdivision of reminder of Erf 342 & subsequent consolidation with portion 2 of Erf 342, as per town planning and township ordinance (15:1986), Groblersdal, Extension 2
14.	Proposed development & lease, portion 1 & 2 of Erf 832, Ext.15, Groblersdal
15.	Application for special consent in accordance with clause 16 of the Groblersdal town planning scheme (2006)
16.	Proposed acquisition of portion 39 of Farm Klipbank 26js
17.	Consideration of formalisation, portion 13 of Farm Klipbank 26js
18.	A proposed request for demarcation of sites
19.	The proposed lease of 43ha of portion 39 of farm Klipbank 26js
20.	Proposed subdivision & consolidation of erven 1724 & 1725 Hlogotlou, and zoning of the consolidated erf to government as per provisions of the regulations for administration & control of townships (proclamation no. R293 of 1962)
21.	Proposed subdivision as per the provision of the town planning and township ordinance (15:1986), erf 769, Groblersdal, extension 5
22.	Proposed consolidation of erven 477-572 and closed street portions in Roossenekal, extension 1
23.	Proposed special consent application, erf 888, Groblersdal, extension 16

24.	Proposed special consent application, erf 544, extension 9, Groblersdal, as per provision of clause 6 of the Groblersdal town planning scheme (2006)
25.	Proposed subdivision of erf 179, Groblersdal extension 1, as per provision of section 92 (1) of town planning & townships ordinance (15:1986)
26.	Proposed consolidation of erven 1061 and 1074 Groblersdal, extension 23, in terms of town planning & townships ordinance (15:1986)
27.	Proposed application and simultaneous amendment of the greater Groblersdal town planning scheme (2006), and removal of restrictive conditions
28.	Proposed special consent application, erf 484, Groblersdal
29.	Proposed development of the Mamorake Mall, Tafelkop
30.	Revised proposal to lease and develop portions 1 and 2, Erf 832, ext 15, Groblersdal

EMLM has the following opportunities and challenges:

3.8.1 Opportunities

- Agriculture potential
- Is a provincial growth point
- Is a host to strategic roads, i.e. the R25.

3.8.2 Challenges

- Mushrooming informal settlements
- Insufficient housing (R295 and towns)
- Insufficient infrastructure in Groblersdal and Roosenekal

- Strategically located piece of land is still registered under the Nkangala District Municipality.

Applications for Land Use Development						
Detail	Formalisation of Townships		Rezoning		Built Environment	
	2010/11	2011/12	2010/11	2011/12	2010/11	2011/12
Planning application received	3	0	67	43	0	0
Determination made in year of receipt	0	0	0	0	0	0
Determination made in following year	0	0	0	0	0	0
Applications withdrawn	0	0	0	0	0	0
Applications outstanding at year-end	7	07	0	0	0	1

Employees: Planning Services					
Job Level	2011/12	2011/12			
	Employees (No)	Posts (No)	Employees (No)	Vacancies - fulltime equivalents (No)	Vacancies (% of total posts)
7 - 9	2	2		1	0.5
10 - 12	1	1		0	0
13 - 15	1	1		0	0
16 - 18	1	1		0	0
Total	5	5	0	1	0.2
Financial Performance 2011/12: Planning Services R'000					
Details	2011/12	2011/12			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	7917,15	8383	8383	7917.15	
Expenditure:					
Employees	5044735	3652020	4326907	5044735	
Repairs and maintenance	1679.15	3067	3067	1679.15	
Other	2145990	1706692	3354638	2145990	

Total Operational Expenditure	7192404.15	5361779	7684612	7192404.15	
Net Operational (Service) Expenditure	0	0	0	0	

Capital Expenditure 2011/12: Planning Services					
Capital Projects	2011/12				
	Budget	Adjustment Budget	Actual Expenditure	Variance from Original Budget	Total Project Value
Game farm development	2,200 000	500 000	202014	297986	202014
SMMEs development	500 000	0	276 184	223816	276 184
Installation of service stand 885	4,500 000	0	2251 272.10	2248727.90	2251 272.10
Tourism centre	500 000	0	402015,21 (133 067.84) (268 947.37)	97 984.79	402015,21 (133 067.84) (268 7.37)

3.9 Local economic development

EMLM has the LED strategy in place, which identifies and unpacks eight strategic thrusts as part of the implementation programme. The implementation programme further identified the responsible government departments and agencies to be involved. The following are the eight strategic thrusts:

1. Improved institutional framework and capacity to support LED
2. Development of agricultural sector and agro-processing
3. Linkages to opportunities from the mining sector
4. Tourism development
5. Business support, entrepreneurial development, and second economic interventions
6. Education, training and skills development
7. Place marketing and industrial recruitment.

For the strategy to be implemented, it needs a budget, which is a challenge. The strategy did not make any serious impact on the unemployment rate in the municipality. EMLM assisted 114 SMMEs to receive various types of training in customer care, marketing, bookkeeping, and costing and pricing. EMLM has created 53 jobs for its community members.

The mayor of the municipality visited Zaaiplaas Village, where she gave 114 farmers farming packages, which includes seeds and fertilisers. This initiative has left farmers with much joy as they were now able to plough their fields in order to produce food for their families and to sell the produce to earn income. The municipality, in partnership with Sekhukhune District Municipality, has constructed a 1000 capacity broiler house in the Moutse area, where the construction project provided 34 people with jobs.

Economic Employment by Sector Jobs			
Sector	2009/10 (No)	2010/11 (No)	2011/12 (No)
Agriculture, forestry and fishing	0	0	34 contract jobs 17 permanent jobs
Mining and quarrying	0	0	0
Manufacturing	0	0	0
Wholesale and retail trade	0	0	0
Finance, property, etc.	0	0	0
Government community and social services	0	0	0
Infrastructure services	0	0	0
Total	0	0	51

Job creation through EPWP* Projects		
Year	EPWP Projects	Jobs created through EPWP Projects
	No	No
2009/10	0	0

2010/11	0	0
2011/12	3	656

2011/12 R' 000					
Capital Projects	2011/12				
	Budget	Adjustment Budget	Actual Expenditure	Variance from Original Budget	Total Project Value
SMME development	R500,000	0	R354,000	R 146,000	R354,000
Tourism development	R500,000	0	R351,148	R R148,852	R351,148

Comment [DB12]: Table needs a heading

3.9.1 Job creation through DEA projects

The Department of Environmental Affairs has funded three projects in EMLM, to the value of R50 million. Some 656 job opportunities were created within five wards. Beneficiaries receive a stipend from the department. The projects are:

Project Name	Implementing Agent	Number of Beneficiaries	Ward Number
Rehabilitation of wetland	Baagisane	260	23
Soil conservation	Mukumba resources	190	3,10,14,23
Removing alien plants	Bonoks highway	202	21,23

Component D: Community and Social Services

3.10 Libraries

The main objective of the municipality is to provide library material and to develop an informed community. EMLM has two libraries in Roosenekal and Groblersdal, and a third library is still under construction at Sephaku, by the Department of Sports, Arts and Culture. Listed below are activities that took place during the year under review:

Activity	Number of people
Registration of members	111
Number of people entering the library	116342
Circulation of books (issued)	18933
Information service: enquiries	8523
How the library works: to promote reading	150

3.10.1Library week

Library week was held in March 2012, where library staff visited Mafato Primary School and Ikageng Primary School in Motetema, where 150 learners attended the session. The purpose of the session was to promote library services and to encourage the learners to visit the Groblersdal library for information accessibility. Two local crèches in Lukau village were invited to Groblersdal library, in order to learn how to use the library.

3.10.2Cemeteries

The total number of cemeteries in the municipality is 94 - which need fencing and ablution facilities. The cemetery in Tafelkop is full and a new site has been identified, and the fencing of the yard is being completed. The only cemeteries which are well maintained are those in Groblersdal, Hlogotlou, Motetema and Roosenekal. In these areas, the municipality prepares graves for community members, who in turn pay for the service rendered. Members of the community in rural areas dig their own graves.

3.10.3Pauper burials and exhumations

A total of 63 paupers were buried at Lusaka Cemetery. Four bodies were exhumed, as follows:

Family	Exhumed from	Re-buried
Tau	Roosenekal	Buffelshoek 368 k (Elias Motsoaledi)
Kgaditse	Tranosta	Ephraim Mogale
Tlaka	Schoeman Boedery	Dr J.S. Moroka
Nkhumane	Groblersdal vaticaki	Ephraim Mogale

3.10.4 Crèche reading month

During April the mayor celebrated her birthday party with children from 17 crèches in Tafelkop, at Ga-Kgoshi Rammupudu Traditional Council, where she donated 325 books and 298 packets of crayons to children. EMLM has partnered with Groblersdal Shoprite, where the store donated various types of toys to children, for the event. It was a very happy time for children and their teachers. The event was blessed by Kgoshi Rammupudu and Mme Mogola.

Component G: Security and Safety

3.11 Disaster management

Disaster management is not the core function of the municipality, but is rather that of the Sekhukhune District Municipality. The unit consists of two officials who work with officials from the district. Some eight organisations and businesses in the municipality were visited by our officials to conduct risk assessments, and the following disaster hazards were identified:

Philadelphia Hospital

- Strikes by employees, chillers (cooler) sterilising machine dysfunctional, two boilers (one out of service and the other due for service for the past two years), vacuum pipes leaking, bore-holes, with backup generator, with inadequate diesel.

Pioneer Foods Trading as Sasko Groblersdal Bakery

- Polly fuel 60 000litres
- Underground tankers: Diesel 21 000, 14 000 & 9 000 litres
- Compressed air or gases
- Fire, including that which can be caused by static electricity.

Obaro Wholesale

- Flammable liquids such as diesel: 23 000, 9 000 & 9 000 litre pump.

Auto and Diesel Filling station

- Above-ground 120000 litres diesel and 20 000 Litres paraffin, 40000 litres underground LPR/ULP(Unleaded /Super) and LPG storage.
- Fire, including that which can be caused by static electricity
- Stored energy (e.g. elastic cords, hydraulic and air-pressure systems)
- Compressed air or gases.

Ruby River Resort

- Floods from Olifants River occurred in 2008/9
- Fire: 21 thatched roofs & 8 wooden structures.
- Fall of person from height
- Fall of person on same level (e.g./trip)
- Fire, including that which can be caused by static electricity
- Drowning.

Blue Ridge Platinum Mine

- Veld fires
- Acid water
- Stored energy(e.g. elastic cords, hydraulic and air-pressured systems)
- Contact with excessively hot or cold surfaces
- Compressed air or gases.

River Lodge(Loskop area)

- Flood from the river

- Fire: 11 thatched roof and 10 wooden structures.

Evraz Maphocs Mine

- Petrol and diesel tankers
- Veld fire
- Conveyer belts
- Mapochs Dam.

Relief and Response

Some 42 incidents in 14 wards were reported, and relief in the form of blankets, sponges, tents and food was provided, with the assistance of the province, district and Red Cross.

3.12 Public awareness

Seven public awareness events were successfully conducted in conjunction with Sekhukhune fire rescue, SAPS, and the Municipal & Provincial traffic police. These were:

- a) Kgothala Secondary School theme: disaster act, framework and fire (ward 11).
- b) Tambo Comprehensive School theme: disaster act, framework and fire (ward 9).
- c) Provincial '*Batho Pele*' event theme: event safety management (ward 2).
- d) Joint public awareness with SAPS Dennilton theme: disaster act, framework and fire (ward 5).
- e) Festive 'Arrive Alive' campaign at Moteti R55 Moloto road.
- f) Groblersdal entrance 'Arrive Alive' campaign, and at R25 road.
- g) Easter 'Arrive Alive' campaign at Moteti R55 Moloto road.

3.12.1 Challenges experienced

- Financial constraints

- Poor attendance of local disaster management advisory forum by municipal officials and councillors.

Component H: Sport and Recreation

3.13 Sports, arts and culture

The municipality has four stadiums, namely: Tafelkop, OR Tambo, Hlogotlou and Groblersdal Rugby stadium. Tafelkop, OR Tambo and Hlogotlou are dilapidated and need revamping, but this could not be achieved due to financial constraints. For 2011/2012 the municipality, in conjunction with the Department of Sports Arts and Culture, ran different sporting and cultural events, as listed below:

3.13.1 Talent search – I can sing

EMLM believes in the total development of human beings and also acknowledges that persons are multi-talented. Thus there are opportunities for music competitions. The local competition was held at Groblersdal Rugby stadium, and adjudication was done by one member from the Arts and Culture Council, and two educators (involved in music) from the local schools. Ten artists were selected to represent the municipality at the district level, while eight were selected to represent the district at provincial level. Two artists from the municipality obtained positions 2 and 3.

3.13.2 Talent search –acting by ‘Get down’ productions

Auditions were held at Makhuduthamaga, with adjudicators looking for ten artists from the district. Some three artists from EMLM were selected to represent the district, namely:

1. Sara Makuwa
2. Tumelo Makgutla
3. Solly Malaka

3.13.3 Indigenous games

Heritage is a critical aspect in human development and interaction. Society learns about its history through heritage activities. Thus indigenous games form a critical component, and are accordingly promoted.

The games were held at OR Tambo stadium, and the activities were:

- Diketo
- Moruba
- Morabaraba
- Kgati
- Juskei
- Keleta.

3.13.4 Mayor's cup

The promotion of sporting activities ensures that youths are withdrawn from the streets and the propensity to commit criminal acts. In this regard the Mayor's Cup promotes sport in the municipality. Elimination started at ward level (30), with only four teams left to participate in the Mayor's Cup. The finals were held at Tafelkop stadium.

The sporting codes were:

- Womens'soccer
- Mens'soccer
- Netball.

3.13.5 Farm festival

Farm communities were deprived of participating in sporting activities in the past. This suggested the need for a farm festival.

In this festival the participants were only from the farms in the municipality. Four teams participated in soccer.

3.13.6 Environmental rehabilitation

The municipality has participated in environmental protection activities: tree planting and clean up campaigns. A total of 400 trees were planted in different wards within the municipality, during arbour week. A clean-up campaign was held at Roosenekal, where 60 trees were planted in different schools, including day-care centres. EMLM participated in the 'Greenest Municipality Competition' and obtained position two in the Sekhukhune District Municipality.

3.13.7 Mayor's Bursary Fund

EMLM is a rural local municipality, and most learners, who have obtained excellent symbols in Grade 12, are unable to proceed to institutions for higher learning. Other learners are from poor families and cannot afford registration fees for such institutions. In 2010/2011; the council approved the Mayor's Bursary Fund policy - outlining all the procedures for awarding the bursary. In 2011/2012 the bursary was implemented for the first time: 40 learners were awarded benefits in the form of registration fees, as in the table below:

Ward Number	Total Number of Learners	Amount
02	01	R5990
03	04	R10000
04	02	R3000
05	03	R5400
06	01	R1500
08	01	R1250
09	02	R5000
10	01	R3500
17	01	R1500
19	01	R420

20	05	R15350
22	01	R540
23	01	R3500
24	03	R7300
25	01	R1700
26	06	R17015
27	03	R6300
28	01	R3500
29	02	R5836
Total	40	R98601

Component I: Corporate Policy Offices and Other Services

3.14 Human resource services

Human resource services for the municipality are effective and efficient, and meet the expectations of the community at large. Human resources have the following service delivery priorities:

- Attracting a skilled workforce
- Ensuring that the workforce is motivated to perform the required tasks
- Continuous capacity building of personnel
- The municipality has succeeded in retaining 98% of the workforce.

3.15 Health and safety

The municipality has a Health and Safety Committee in place. The committee held three meetings in the financial year. Some 31 officials attended different medical examinations, such as eye tests, hearing tests, and lung tests, to check

their wellness. No official was referred to hospital as a result of the medical examinations. All general workers were provided with protective clothing for their safety, when performing their duties.

3.16Legal

Below is listed the status of cases received for the financial year under review:

Litigation report

No.	Court	Plaintiff/ Applicant	Defendant/ Respondent
1.	Magistrates Court, Groblersdal	EMLM	Telkom
2.	High Court, Pretoria	DA and other/EMLM and others	EMLM and Others
3.	High Court, Pretoria	Ntloana MM	EMLM
4.	High Court, Pretoria	EMLM	Inkululeko Paving
5.	Magistrates Court, Groblersdal	MadondoPhilile	S.D. Mamaila
6.	Magistrates Court, Groblersdal	W.A. Stoltz	EMLM
7.	Magistrates Court, Groblersdal	Elaine Reyneke	H.M. Phaahla
8.	High Court, Pretoria	EMLM	Construction Guarantee (Pty) Ltd
9.	High Court, Pretoria	Groblersdal Ratepayers Association	EMLM
10.	High Court, Pretoria	Rocco's industrial Supplies	EMLM/A.F. Sepokwane/ Lotshephe Development Engineers
11.	High Court, Pretoria	Mariana Stofberg	EMLM
12.	High Court, Pretoria	Maqawe Construction	EMLM

13.	High Court, Pretoria	Frederick Ignatius Maree	EMLM
14.	Magistrates Court, Groblersdal	Buffalo Inn Accommodation	EMLM and Baniswani S. Skosana
15.	Magistrates Court, Middelburg	MaboeRachidi	EMLM/Collen Coetzee and Melinda Marshall

3.17 Procurement services

The list of contracts awarded for the financial year under review is listed below:

Project Name	Service Provider	Budget	Period		Amounts
			Commencement Date	Termination Date	
Installation of blinds	Tlakane T/E Stshoka construction	R100,000.00	quotation 07/09/2011	quotations	R58,010.00
Air conditioners	Voltcon Electrical	R1,000,000.00	Quotations 27/07/2011	Quotation 25/04/2012	R173,730.00
Municipal Furniture and Chamber	<ul style="list-style-type: none"> • Makgonatshohle 	R1,000,000.00	01 May 2012 for 3 years		R1,938,327.80
	<ul style="list-style-type: none"> • Redumeletswe Construction 		01/10/2011	30/09/2013	
Electronic Filling System	MIIB Business Technologies	R2,500,000.00	12 Dec 2011	11 Dec 2014	R2,439,720.87
Siyanza Holdings	CCTV	R500,000.00	1 Nov 2011	31 Oct 2014	R392,771.04
Vehicles	<ul style="list-style-type: none"> • Clean core mobile • NTT Toyota • William hunt • McCarthy Kunene Witbank 	R1,500,000.00	21/09/2011	29/03/2012	R1,466,755.00
Supply black and red refuse bags	Redumeletswe Construction and Projects	black plastic bag : R315.00 Red plastic bag: R395.00	1 Oct 2011	30 Sept 2013	R 2,667,215.00
debt collection	Utility Management System		1 Oct 2011	30 June 2016	R1,675,000.06
Printing	Vision Print Limpopo	R3,322,760.20	1 Oct 2011	30 Sept 2013	R1,744,615.20
Supply of diesel and petrol	Edith Construction	Diesel: R10.62 per litre petrol : R10.66 per litre	1 Oct 2011	30 Sept 2013	R1,587,198.00
Alarm System	Naspati and M Security Solutions	R542,521.44	1 Nov 2011	31 Oct 2014	R479,884.47

CHAPTER 4

ORGANISATIONAL DEVELOPMENT PERFORMANCE

Component A: Introduction to municipal personnel

4.1 Employee totals

The municipality employed 269 employees and 60 councillors. For councillors there were 208 males, 114 females and 7 disabled people. Some 47 vacancies were filled, including the critical posts of Municipal Manager and Director Strategic Department. Three employees resigned for greener pastures, and the municipality could not retain them due to financial constraints in terms of matching their new salaries.

Description	Employees				
	2010/11	2011/12			
	Employees (No)	Approved Posts (No)	Employees (No)	Vacancies	Variance %
Office of Municipal Manager	12	9	17	5	
Strategic management	25	21	19	2	
Corporate services	26	31	26	5	
Budget and treasury department	36	50	47	3	
Community services	106	155	105	50	
Infrastructure	174	68	56	12	
Planning and development	10	11	09	2	
Totals	286	348	269	74	

Vacancy Rate 2011/12			
Designations	*Total Approved Posts (No)	Vacancies	*Variances (proportion of total posts in each category) %
Municipal Manager	1	0	
CFO	1	1	
Other S56 Managers	5	2	
Municipal traffic officers	6	1	
Senior management: Levels 13-15 (excluding finance posts)	17	4	
Senior management: Levels 13-15 (finance posts)	6	1	
Highly skilled supervision: levels 9-12 (excluding finance posts)	16	0	
Highly skilled supervision: levels 9-12 (finance posts)	03	0	

Turnover Rate			
Details	Total Appointments at beginning of Financial Year (No)	Terminations during Financial Year (No)	Turnover Rate*
2010/11	289	12	
2011/12	269	51	

4.1.1 Vacancies and turnover

Vacant posts are advertised in the national print media and on the municipal website. Most internal staff does not apply for senior posts because of lack of experience and/or not meeting the minimum qualifications required for the post. The municipality assists officials by enrolling them at accredited institutions for capacity building, so that they can meet the requirements of advertised senior posts in future. The following section 56 positions remained vacant for more than six months, due to difficulties in attracting suitable and qualified personnel:

- Chief Financial Officer
- Municipal Manager

- Director Planning and Development
- Director Strategic Management.

By the end of the financial year, the municipality managed to fill the post of Municipal Manager and Director Strategic. The vacancy rate in the municipality is currently 22%.

Vacancy Rate 2011/12			
Designations	*Total Approved Posts (No)	*Vacancies	*Variances (as proportion of total posts in each category) %
Municipal Manager	1	0	0
CFO	1	1	1
Other S56 Managers (excluding finance posts)	5	2	0.4
Other S57 Managers (finance posts)	0	0	0
Municipal traffic officer	10	8	0.8
Senior management: Levels 13- 15 (excluding finance posts)	17	2	0.12
Senior management: Levels 13- 15 (finance posts)	5	1	0.2
Highly skilled supervision: levels 9-12 (excluding finance posts)	16	0	0
Highly skilled supervision: levels 9-12 (finance posts)	3	0	0
Total	0	0	

Component B: Managing the municipal workforce

4.2 Policies

The municipality has developed four policies and reviewed five policies. Two policies are the community services policy, and the other two are human resource policies. There are 25 approved policies in place.

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted by council/comment on failure to adopt
		%	%	
1	Amended sick leave policy		100	18 October 2011
2	Amended official travelling allowance policy		100	18 October 2011
3	Sexual harassment policy		100	28 June 2012
4	Mayor's Bursary Fund policy	100		16 august 2011
5	Amended recruitment, selection and appointment policy		100	9 September 2011
6	Funeral bereavement policy	100		29 March 2012
7	Employee housing lease policy		100	28 June 2012
8	Remuneration policy	100		28 June 2012
9	Non-financial reward policy for permanent employees	100		29 March 2012
10	Indigent management strategy	100		16 August 2011 for public participation
11	Recycling strategy	100		16 August 2011 for public participation

4.3 Injuries, sickness and suspensions

No officials were suspended from duty for financial or any kind of misconduct during the year under review. Three minor injuries were reported on duty and 1339 sick leave applications were received for the year under review. Officials that get injured on duty, are examined by their doctor at the cost of council. The municipality does not have a doctor, and therefore officials consult their own doctor and the bill is paid by council.

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken	Employees using Injury Leave	Average Injury Leave Taken per Employee	Average Injury Leave per Employee	Total Estimated Cost
	Days	No	%	Days	R'000
Required basic medical attention only	0	0	0	0	0
Temporary total disablement	0	0	0	0	0
Permanent disablement	0	0	0	0	0
Fatal	0	0	0	0	0
Total					

Number of Days and Cost of Sick Leave (excluding injuries on duty)

Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employees	Estimated cost
	Days	%	No	No	Days	R'000
Lower skilled (levels 1-2)						
Skilled (levels 3-5)	523	75	102	148	4	1528
Highly skilled production (levels 6-8)	452	60	121	61	4	2384
Highly skilled supervision (levels 9-12)	278	50	93	32	3	2312
Senior management (levels 13-15)	86	50	86	25	3	3648
MM and S57	0	0	0	4	0	0
Total						

Comment [DB13]: Not sure if you intended to total up all these figures?

4.4 Performance rewards

In EMLM, performance management is limited to Section 56 managers. The performance of lower-level managers and other officials is not assessed. In the coming financial year, the municipality intends to cascade performance management down to all managers, so that they can be assessed in order to qualify for performance rewards. The 2010/2011 annual performance assessments were conducted for three Directors who signed the performance agreement with the municipality, and none qualified for performance rewards.

The 2011/2012 mid-year assessments were conducted for two directors in March, and they were assisted by panel members on how they can achieve their targets by the end of the financial year. The assessments were conducted for the first time, as the PMS unit was established during the year under review. Other directors were not assessed as they were acting in their particular posts.

During December, Sekhukhune District Municipality held the Executive Mayor's Excellence Awards, where all local municipalities participated. EMLM participated and one of our officials - Willie Stoltz - won the award for most dedicated, disciplined and supportive staff member. EMLM furthermore won an award as the best municipality in terms of performing well in key performance areas (KPA). The award was for the KPA of basic service delivery. This exercise served as motivation to staff members - to work hard when performing their daily duties.

Component C: Capacitating the municipal workforce

4.5 Skills development and training

The municipality has a work skills plan that is utilised for capacity building of staff. Each department is requested to forward their training plans to corporate services in May each year, in order to be included in the WSP - which serves as a guide as to how many officials should undergo training in the next financial year. For the year under review, 95 employees received different training. The WSP and annual training report are submitted to LGSETA at the end of each financial year.

At the beginning of the financial year R1million was budgeted for training, and these funds were exhausted by the end of the financial year. The training plan is effectively implemented in our municipality as we ensure that all officials on the training plan undergo relevant training. In future there will be a need for more spending for training. The municipality has made good progress towards achieving the 2013 deadline, and we are confident that we will meet it.

Employees Appointed to Posts Not Approved				
Department	Level	Date of appointment	Not appointed	Reason for appointment when no established post exists
None	0	0	0	0
None	0	0	0	0
None	0	0	0	0

Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded		
Beneficiaries	Gender	Total
Lower skilled (levels 1-2)	Female	0
	Male	0
Skilled (levels 3-5)	Female	
	Male	0
Highly skilled production (levels 6-8)	Female	
	Male	0
Highly skilled supervision (levels 9-12)	Female	
	Male	0
Senior management (levels 13-16)	Female	
	Male	0
MM and S 57	Female	
	Male	
Total		0

The Municipal Manager, Chief Financial Officer, Director Infrastructure and Director Planning senior posts were vacant, and officials were appointed in acting capacities.

Employees Whose Salary Levels Exceed Grade Determined By Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
None	0	0	0	0
None	0	0	0	0

Financial Competency Development: Progress Report*				
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials				
Accounting officer	1	1	1	1
Chief financial officer		0	0	0
Senior managers	03	0	0	0
Any other financial officials	05	0	0	0
Supply Chain Management Officials				
Heads of supply chain management units	0	0	0	0
Supply chain management senior officials	1	0	0	0

Comment [DB14]: What and where is 'B' listed?

Skills Matrix									
Management level	Gender	Employees in post as at 30 June 2012							
					Skills Programmes & Other Short Courses		Other Forms of Training		Total
		No	Actual 30 June 2012	Target	Actual 30 June 2012	Target	Actual 30 June 2012	Target	Actual 30 June 2012
MM and S57	Female	1	1	2	1	2	0		1
	Male	5	5	5	7	5	0		7
Councillors, senior officials and managers	Female	4	4	5	4	5	0		4
	Male	12	12	15	12	15	0		12
Technicians and associate professionals	Female	4	4	5	0	0	0		0
	Male	14	14	10	0	0	0		0
Professionals	Female	3	3	0	0	0	0		0
	Male	4	4	0	0	0	0		0
Sub -total	Female	12	12	12	5	7	0		0
	Male	35	35	30	24	20	0		0

Component D: Managing workforce expenditure

4.6 Employee expenditure

The municipality manages its workforce expenditure very well, as we have policies in place such as overtime policies, and travelling allowance policies, that are complied with before any expenditure can be incurred. EMLM has the organisational structure that is aligned to the IDP and budget, to ensure that all workforce expenditure has been budgeted for. The three documents - IDP, budget and organisational structure - are approved by council every year and the alignment is very important as it assists the municipality save money.

4.6.1 Disclosure of financial interest

Disclosure forms are given to all officials and councillors at the beginning of each financial year for completion. For the year under review, 18 councillors and 8 officials completed their disclosure forms. No conflict of interest was identified. In 2012/2013, the municipality will develop a strategy that will compel every official and councillor to declare their financial status.

CHAPTER 5

FINANCIAL PERFORMANCE

CHAPTER 5: FINANCIAL PERFORMANCE

INTRODUCTION

The Elias Motsoaledi Local Municipality strives to ensure an effective and efficient administration, and has provided the following components for discussion within this chapter:

- Component A: Statement of financial performance
- Component B: Spending against capital budget
- Component C: Other financial matters

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

Introduction to Financial Statements

The Elias Motsoaledi Local Municipality handed over the annual financial statements to the Auditor General Limpopo, as per the Municipal Finance Management Act, on 31 August 2012, for the financial year 2011/12. The components below which will be discussed in detail:

5.1 STATEMENTS OF FINANCIAL PERFORMANCE

Description R thousands	2010/11	Current Year 2011/12			2011/12 Variance	
	Audited Outcome	Original Budget	Adjusted Budget	Actual	Original Budget (%)	Adjustment Budget (%)
<u>Financial Performance</u>						
Property rates	10,706	19,185	17,185	11,033	-73.89	-55.76
Service charges	39,127	48,681	51,526	50,460	3.53	-2.11
Investment revenue	5,737	12,058	12,058	4,925	-144.83	-144.83
Transfers recognised - operational	108,826	128,810	130,261	117,269	-9.84	-11.08
Other own revenue	13,261	27,606	20,863	16,855	-63.79	-23.78
Total Revenue (excluding capital transfers and contributions)	173,656	236,340	231,893	200,542	-17.85	-15.63
Employee costs	58,103	69,107	59,450	62,672	-10.27	5.14
Remuneration of councillors	11,038	9,141	9,366	12,170	24.89	23.04
Depreciation & asset impairment	23,410	1,832	1,832	32,124	94.30	94.30
Finance charges	277	—	—	287	100.00	100.00
Materials and bulk purchases	29,029	32,096	43,559	40,739	21.21	-6.92
Transfers and grants	2,369	—	—	2,552	100.00	100.00
Other expenditure	43,017	40,809	44,344	54,594	25.07	19.77
Total Expenditure	167,133	152,985	158,551	205,138	25.42	22.71

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Surplus/(Deficit)	6,523	83,354	73,342	(4,596)	-1713,62	-1695.78
Transfers recognised - capital	23,702	29,037	29,037	29,037	0,00	0,00
Contributions recognised - capital & contributed assets	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions	30,225	112,391	102,379	24,441	-359,85	-318,88
Share of surplus/ (deficit) of associate	–	–	–	–	–	–
Surplus/(Deficit) for the year	30,225	112,391	102,379	24,441	-359,85	-318,88
<u>Capital expenditure & funds sources</u>						
Capital expenditure	101,262	109,136	99,811	106,524	-2,45	6,30
Transfers recognised - capital	23,702	29,037	29,037	29,037	0,00	0,00
Public contributions & donations	–	–	–	–	–	–
Borrowing	–	–	–	–	–	–
Internally generated funds	77,560	80,099	70,774	77,487	-3,37	8,66
Total sources of capital funds	101,262	109,136	99,811	106,524	-2,45	6,30
<u>Financial position</u>						
Total current assets	71,874	504,421	488,336	43,976	-1047,04	-1010,46
Total non-current assets	661,467	682,675	671,518	735,542	7,19	8,70
Total current liabilities	24,268	11,471	11,471	45,512	74,80	74,80
Total non-current liabilities	25,100	1,595	1,385	25,592	94,58	94,60
Community wealth/Equity		408,495	510,872			
<u>Cash flows</u>						
Net cash from (used) operating	87,027	110,465	93,001	77,954	-41,71	-19,30
Net cash from (used) investing	(101,262)	(109,136)	(96,811)	(102,618)	-6,35	5,66
Net cash from (used) financing	(1,852)	479	479	(3,714)	-112,90	-112,89
Cash/cash equivalents at year end	35,853	50,646	53,977	7,476	-577,45	-86,15
<u>Cash backing/surplus reconciliation</u>						
Cash and investments available		66,400	52,773			
Application of cash and investments		(401,546)	(382,880)			
Balance - surplus (shortfall)		467,946	435,653			
<u>Asset management</u>						
Asset register summary (WDV)	643,445	761,417	757,417	688,104	-10,65	-10,07
Depreciation & asset impairment	18,275	1,832	1,832	32,124	94,30	94,30
Renewal of existing Assets	–	–	5,825			
Repairs and maintenance	7,593	1,754	179	8,768	80,00	97,96
<u>Free services</u>						
Cost of free basic services provided	4,734	1,250	–	1,250		
Revenue cost of free services provided	10,648	11,105	–	11,105		
<u>Households below minimum service level</u>						
Water:	–	–	–	–		
Sanitation/sewerage:	–	–	–	–		
Energy:	–	–	–	–		
Refuse:	0	0	0	0		

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Variances are calculated by dividing the difference between original/adjustments budget, by the actual.							
Standard Classification Description R Thousands	Ref 1	2010/11	Current Year 2011/12			2011/12 Variance	
		Audited Outcome	Original Budget	Adjusted Budget	Actual	Original Budget (%)	Adjustment Budget (%)
Expenditure - Standard							
Governance and administration		100,645	70,213	76,080	121,841	42,37	37,56
Executive and council		40,993	37,126	38,327	42,447	12,54	9,71
Budget and treasury office		45,074	15,314	16,859	60,944	74,87	72,34
Corporate services		14,578	17,773	20,895	18,450	3,67	-13,25
Community and public safety		8,947	3,164	3,884	9,713	67,42	60,00
Community and social services		8,804	1,635	3,492	9,228	82,28	62,16
Sport and recreation		142	518	360	451	-14,86	20,18
Public safety		-	-	-	-	-	-
Housing		-	-	-	-	-	-
Health		1	1,011	32	34	-2873,53	5,88
Economic and environmental services		21,896	31,428	26,595	24,337	-29,14	-9,28
Planning and development		21,896	31,428	26,595	24,337	-29,14	-9,28
Road transport		-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-
Trading services		35,645	48,181	51,992	49,247	2,16	-5,57
Electricity		29,025	37,172	42,567	39,359	5,56	-8,15
Water		-	-	-	-	-	-
Wastewater management		-	-	-	-	-	-
Waste management		6,620	11,009	9,425	9,888	-11,34	4,68
Other	4	-	-	-	-	-	-
Total Expenditure - Standard	3	167,133	152,985	158,551	205,138	25,42	22,71
Variances are calculated by dividing the difference between original/adjustments budget, by the actual.							

Comment [DB15]: ??? - something wrong here

COMMENT ON FINANCIAL PERFORMANCE

Revenue

Property rates: Revenue foregone, not budgeted for.

Other Income: More rental income recognised in 2011/12.

Interest Income: Budgeted on incorrect investment amounts.

Transfer recognised: National electrification and rural development grant not received within EMLM, as budgeted for.

Expenditure

Employee costs: Not exceeding 10%

Council Remuneration: Travel allowance not budgeted for.

Depreciation and asset impairment: Not cashed back expenditure and not fully budgeted for.

Finance charges: Finance cost not budgeted for.

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Other Expenditure: Lack of internal control - also refers to irregular, fruitless and wasteful in AFS 30 June 2012.

5.2 GRANTS

Description R Thousands	2010/11	Current Year 2011/12			2011/12 Variance	
	Audited Outcome	Original Budget	Adjusted Budget	Actual	Original Budget (%)	Adjustment Budget (%)
RECEIPTS:						
<u>Operating Transfers and Grants</u>						
National Government:	104,827	116,174	116,174	117,269	0,93	0,93
Local government equitable share	100,149	114,134	114,134	114,134	0,00	0,00
EPWP incentive	–	–	–	1,095	100,00	100,00
FMG grant	1,000	1,250	1,250	1,250	0,00	0,00
MSIG grant	678	790	790	790	0,00	0,00
National electrification grant (DME)	3,000	–	–	–	–	–
	–	–	–	–	–	–
	–	–	–	–	–	–
Provincial Government:	–	–	–	–	–	–
	–	–	–	–	–	–
	–	–	–	–	–	–
	–	–	–	–	–	–
	–	–	–	–	–	–
District Municipality:	–	–	–	–	–	–
<i>[insert description]</i>	–	–	–	–	–	–
	–	–	–	–	–	–
Other grant providers:	–	–	–	–	–	–
<i>[insert description]</i>	–	–	–	–	–	–
	–	–	–	–	–	–
Total Operating Transfers and Grants	104,827	116,174	116,174	117,269	0,93	0,93
Variances are calculated by dividing the difference between original/adjustments budget, by the actual.						

COMMENT ON OPERATING TRANSFERS AND GRANTS:

All grants received for the year under review were recognised and MIG expenditure of 100% was achieved.

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Treatment of Three Largest Assets Acquired 2011/12

Grants Received from Sources Other Than Divisional Revenue (DORA)						
Detail of Donor	Audited Outcome	Actual Grant 2011/12	2011/12 Municipal Contribution	Date Grant Terminates	Date Municipal Contribution Terminates	Nature and Benefit From Grant Received - Include Description of Any Contributions In Kind
Parastatals						
A – "Project 1"	–	–	–	N/A*	N/A	N/A
A – "Project 2"	–	–	–	N/A	N/A	N/A
B – "Project 1"	–	–	–	N/A	N/A	N/A
B – "Project 2"	–	–	–	N/A	N/A	N/A
Foreign Government/Development Aid Agencies						
A – "Project 1"	–	–	–	N/A	N/A	N/A
A – "Project 2"	–	–	–	N/A	N/A	N/A
B – "Project 1"	–	–	–	N/A	N/A	N/A
B – "Project 2"	–	–	–	N/A	N/A	N/A
Private Sector/Organisations						
A – "Project 1"	–	–	–	N/A	N/A	N/A
A – "Project 2"	–	–	–	N/A	N/A	N/A
B – "Project 1"	–	–	–	N/A	N/A	N/A
B – "Project 2"	–	–	–	N/A	N/A	N/A
No Grants were received from other sources.						

COMMENT ON CONDITIONAL GRANTS AND GRANT RECEIVED FROM OTHER SOURCES:

N/A - Elias Motsoaledi Local Municipality has not received any other grant revenue from other sources, other than Divisional Revenue (DORA), for the period under review 2011/12.

T5.2.4

5.3 ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT

The municipality capitalised all completed projects during the year under review. Below is a detailed description of the infrastructure projects:

T5.3.1

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Asset 1				
Name	Monsterlus to Mmakgopheng			
Description	Road upgrade			
Asset type	Infrastructure			
Key staff Involved	Director Infrastructure ,PMU manager and PMU technicians			
Staff responsibilities	<p>Director Infrastructure- oversees the overall work of the projects in terms of project management, financial management, physical progress, quality management, and time management. Also ensure process controls, compliance in terms of applicable legislation, meeting facilitation, and site visits.</p> <p>PMU manager- oversees planning, design, implementation and closure of the project; also meeting coordination, site visits, progress monitoring, report writing and financial control.</p> <p>PMU Technician-Quality control on site and quantity verification. Material verification and construction progress on site. Safety monitoring and ensuring implementation is carried out, as is outlined in the approved designs.</p>			
Asset value	2008/09	2009/10	2010/11	2011/12
		8 828 247.90	12 009 013.87	10 220 602.77
Capital implication				
Future purpose of asset				
Describe key issues				
Policies in place to manage asset	SCM Policy, Asset Management Policy			
Asset 2				
Name	Ramogwerane to Nkadimeng			
Description	Road upgrade			
Asset type	Infrastructure			
Key staff involved	Director Infrastructure, PMU Manager, and PMU technicians			
Staff responsibilities	<p>Director Infrastructure- oversees the overall work of the projects in terms of project management, financial management, physical progress, quality management, and time management. Also ensure</p>			

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	<p>process controls, compliance in terms of applicable legislation, meeting facilitation, and site visits.</p> <p>PMU manager- oversees planning, design, implementation and closure of the project; also meeting coordination, site visits, progress monitoring, report writing and financial control.</p> <p>PMU Technician-Quality control on site and quantity verification. Material verification and construction progress on site. Safety monitoring and ensuring implementation is carried out, as is outlined in the approved designs.</p>			
Asset value	2008/09	2009/10	2010/11	2011/12
	3 879 808.45	2 779 139.08	12 154 456.60	18 107 718.22
Capital implication				
Future purpose of asset				
Describe key issues				
Policies in place to manage asset	SCM Policy, Asset Management Policy			
Asset 3				
Name	Nyakelang upgrading			
Description	Road upgrade			
Asset type	Infrastructure			
Key staff Involved	Director Infrastructure ,PMU manager, and PMU technicians			
Staff responsibilities	<p>Director Infrastructure- oversees the overall work of the projects in terms of project management, financial management, physical progress, quality management, and time management. Also ensure process controls, compliance in terms of applicable legislation, meeting facilitation, and site visits.</p> <p>PMU manager- oversees planning, design, implementation and closure of the project; also meeting coordination, site visits, progress monitoring, report writing and financial control.</p> <p>PMU Technician-Quality control on site and quantity verification. Material verification and construction progress on site. Safety monitoring and ensuring implementation is carried out, as is outlined in the approved designs.</p>			
Asset value	2008/09	2009/10	2010/11	2011/12
			6 831 394 37	8 252 656.88

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Capital implication	
Future purpose of asset	
Describe key issues	
Policies in place to manage asset	SCM Policy, Asset Management Policy
	T5.3.2

COMMENT ON ASSET MANAGEMENT:

The municipality unbundled all assets as previously notified by the Auditor General, to fully comply with the GRAP standards. A new asset management policy was also approved by council. Investment property was not updated in value due to the implementation of the new valuation roll for the financial year 2012/13. All immovable assets were verified and tagged with unique bar-coding, and obsolete assets were auctioned off to the value of R3,6 million.

T5.3.3

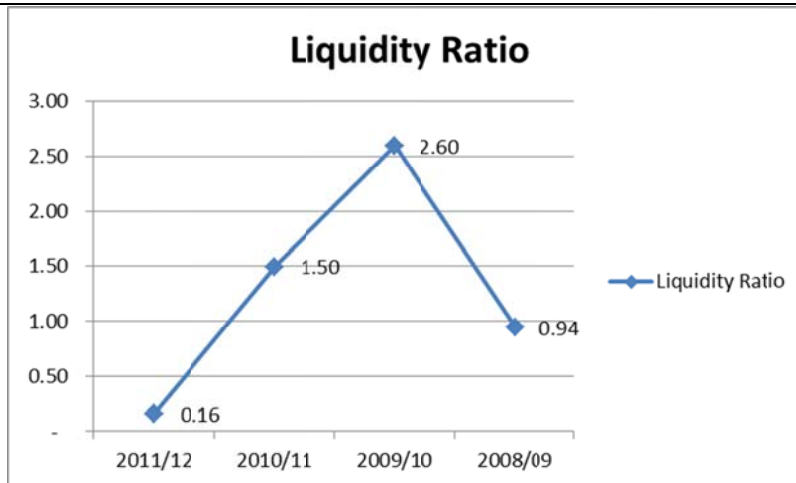
Repairs and Maintenance Expenditure 2011/12						
Description	2010/11	Current Year 2011/12			2011/12 Variance	
R Thousands	Audited Outcome	Original Budget	Adjusted Budget	Full Year Forecast	Original Budget (%)	Adjustment Budget (%)
Repairs and maintenance expenditure	7,593	1,754	1,789	8,768	80,00%	79,60

COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

The municipality had a trend of decreased expenditure over the last three financial years, and this is in the process of being corrected, not only in budget terms over the medium term, but also in terms of introducing a maintenance capital plan for forward planning and budgeting.

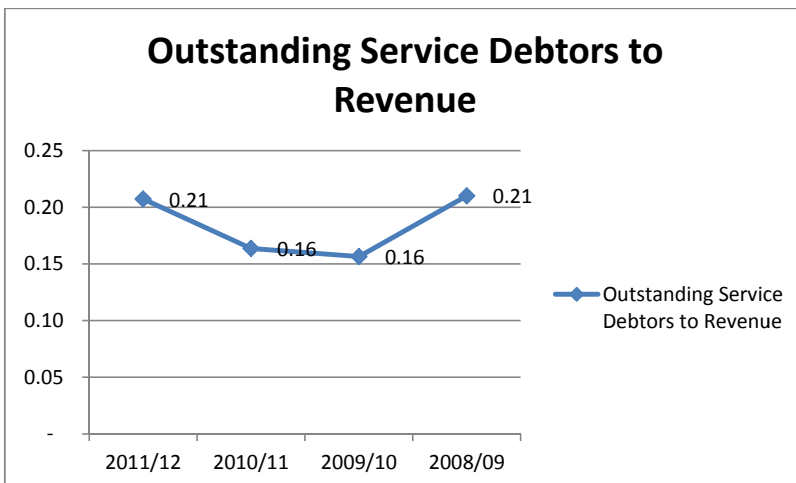
T5.3.4.1

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS



Liquidity Ratio – Measures the municipality's ability to pay its bills, and is calculated by dividing the monetary assets by the municipality's current liabilities. A higher ratio is better.

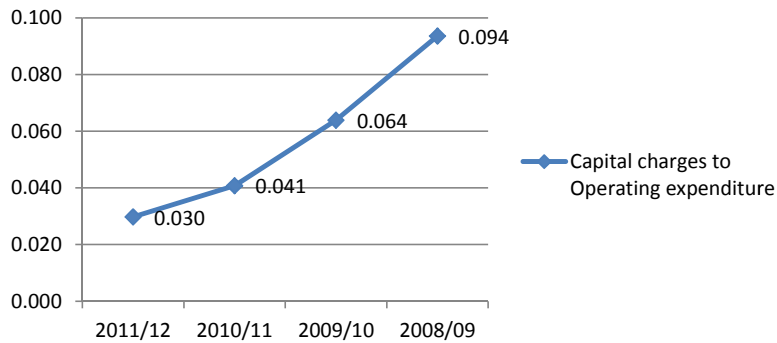
T5.4.1



Outstanding Service Debtors to Revenue - Measures how much money is still owed by the community for electricity, waste removal and other services, compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors, by the total annual revenue. A lower score is better.

T5.4.2

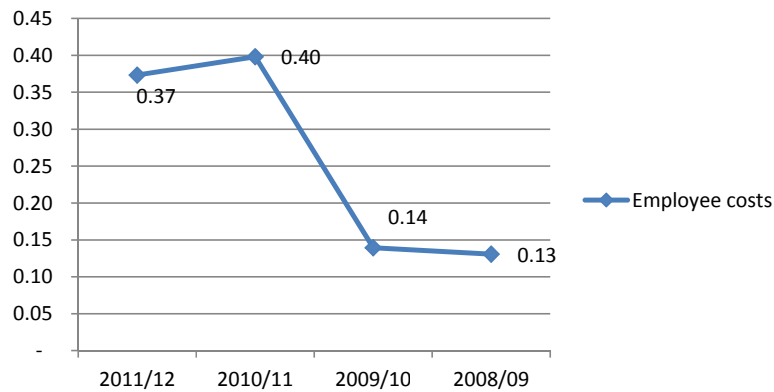
Capital charges to Operating expenditure



The Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle, by the total operating expenditure.

T5.4.5

Employee costs

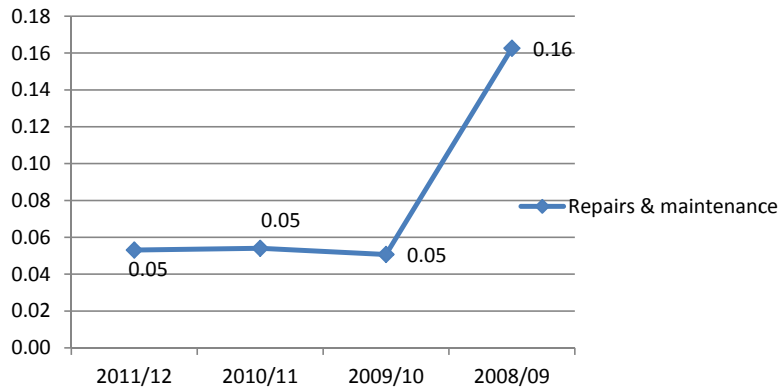


Employee Cost 0 Measures what portion of revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.

T5.4.6

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Repairs & maintenance



Repairs and Maintenance - This represent the proportion of operating expenditure spent, and is calculated by dividing the total repairs and maintenance.

Comment [DB16]: By what?

T5.4.7

COMMENT ON FINANCIAL RATIOS:

The municipality is in a process of improving its ability to spend the 10% threshold of operating expenditure for repairs and maintenance. Liquidity will also improve as the municipality has placed stringent internal controls over unnecessary expenditure, in order to improve the cash flow situation.

T5.4.8

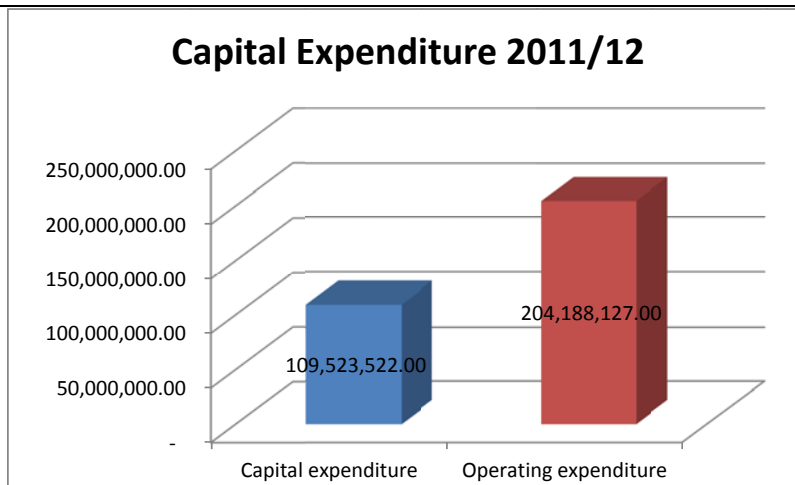
COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

Capital expenditure relates to programmes approved during the community consultation process, and is inclusive of the municipality's IDP.

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5.5 CAPITAL EXPENDITURE



T5.5.1

5.6 SOURCES OF FINANCE

Capital Expenditure – Funding Sources 2010/11 - 2011/12						
R'000						
Details	2010/11	2011/12				
	Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance						
External loans						
Public contributions and donations						
Grants and subsidies						
Other						
Total						
Percentage of finance						
External loans						
Public contributions and donations						

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	Grants and subsidies						
	Other						
Capital expenditure							
	Water and sanitation						
	Electricity						
	Housing						
	Roads and storm water						
	Other						
Total							
<i>Percentage of expenditure</i>							
	Water and sanitation						
	Electricity						
	Housing						
	Roads and storm water						
	Other						
T5.6.1							

COMMENT ON SOURCES OF FUNDING:

All sources of funding were from DORA allocation and internally-generated funds.

5.7 CAPITAL SPENDING ON FIVE LARGEST PROJECTS

Capital Expenditure on FiveLargest Projects*					
R'000					
Name of Project	Current Year			Variance Current Year	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment Variance (%)
A - Monsterlus to Mmakgopheng	10 300 000.00	10 300 000.00	10 220 602.77	0,78	0,78
B - Ramogwerane to Nkadameng	10 900 000.00	10 900 000.00	18 107 718.22	-39,80	-39,80
C - Nyakelang upgrading	6 261 000.00	3 398 722.00	8 252 656.88	-24,13	-58,82
D - Zaaiplaas bus route upgrade	8 500 000.00	8 500 000.00	8 537 439.70	-0,44	-0,44
E - Moteti A	6 700 000.00	6 700 000.00	4 002 214.62	67,41	67,41
*Project with the highest capital expenditure in 2011/12					
Name of Project - A	Monsterlus to Mmakgopheng				
Objective of project	To improve municipal roads infrastructure for socio-economic growth				
delays	Yes				
Future challenges	The area has strong storm water challenges and during designs this need to be investigated thoroughly.				
Anticipated citizen benefits	Job creation, skills transferred and improved road infrastructure				
Name of Project - B	Ramogwerane to Nkadameng				
Objective of project	To improve municipal roads’ infrastructure for socio-economic growth				
Delays	Yes				

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Future challenges	The area is well known of challenges of underground and if done in phases that must be taken into consideration on the budget as the situation continue to go on between designs and construction.
Anticipated citizen benefits	Job creation, skills transferred and improved road infrastructure
Name of Project - C	Nyakelang upgrading
Objective of project	To improve municipal roads' infrastructure for socio-economic growth
Delays	None
Future challenges	
Anticipated citizen benefits	Job creation, skills transferred and improved road infrastructure
Name of Project - D	Zaaiplaas bus route upgrade
Objective of project	To improve municipal roads' infrastructure for socio-economic growth
Delays	No
Future challenges	The area has underground hard rock which also need to be considered during designs.
Anticipated citizen benefits	Job creation, skills transferred and improved road infrastructure
Name of Project - D	Moteti A
Objective of project	To improve municipal roads' infrastructure for socio-economic growth
Delays	No
Future challenges	Storm water challenges and maintenance
Anticipated citizen benefits	Job creation, skills transferred and improved road infrastructure
T5.7.1	

COMMENT ON CAPITAL PROJECTS:

The municipality has tried to stick to the approved budget for the above-mentioned projects and this has had an impact on the projects' progress, as most projects are done in phases due to limited funding. All projects are still within budget, even though others have been put on hold due to budget constraints. The municipality has demonstrated improvement in the planning phase of the project, as the product is received within the budgets, and no more many variation orders. There still needs to be an improvement with the implementation part, as some of the projects have not been delivered on time.

INFRASTRUCTURE

T5.7.1.1

Comment [DB17]: Meaning not clear - please recast

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS - OVERVIEW

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

There are still Households with level of service below minimum standards. The fuction is done at the District level. Our role as the Local Municipality is to facilitate and fast track the progress for the services.

INFRASTRUCTURE

Service Backlogs as at 30 June 2012

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Households (HHs)				
	*Service level above minimum standard		**Service level below minimum standard	
	No HHs	% HHs	No HHs	% HHs
Water	20141	43%	26699	57%
Sanitation	7495	16%	39346	84%
Electricity	44728	95.5%	2112	4.5%
Waste management		%		%
Housing		%		%
%HHs are the service above/below minimum standard, as a proportion of total HHs. 'Housing' refers to* formal and ** informal settlements.				
T5.8.2				

COMMENT ON BACKLOGS:

INFRASTRUCTURE

There is progress on water supply services in eradicating the backlog. Currently there is construction of bulk line and upgrading of Treatment works in Groblersdal to supply Moutse area where there are serious water challenges and this will result in backlog being reduced and there are also other reticulation projects around the municipality being under construction. The serious challenge is still on sanitation which is still a night mare due to funding. Both the functions are done at District level and our role is coordination. The electricity backlog is also a challenge due to lack of funding.

INFRASTRUCTURE TO COMMENT ON BACKLOG PROGRAM FOR ROADS

Roads and storm water as key function of the municipality is being implemented by MIG funds and own funding. The municipality have a serious backlog on roads and storm water and have challenges of resources and lack of funding to enable them to deal with the backlog.

Municipal Infrastructure Grant (MIG)* Expenditure 2011/12 on Service backlogs						
Details	Budget	Adjustments budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
Infrastructure - Road Transport				%	%	
<i>Roads, Pavements & Bridges</i>	2903700	0	2903700	%	%	None
<i>Stormwater</i>				%	%	
Infrastructure - Electricity				%	%	
<i>Generation</i>				%	%	
<i>Street Lighting</i>				%	%	
Infrastructure - Other				%	%	
<i>Waste management</i>				%	%	
<i>Transportation</i>				%	%	
<i>Gas</i>				%	%	
Other:				%	%	

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Total				%	%	
				%	%	
<p>*MIG is a government grant program designed to fund a reduction in service backlogs, Mainly: Water, Sanitation, Roads, Electricity on new, upgraded and renewed Infrastructure is set out at Appendix M; note also the calculation of the variation. Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual.</p>						
T5.8.3						

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

The municipality depleted all investment funds during the financial year for projects which were approved, but unfunded from the previous financial year.

Cash-Flow Outcomes				
Description	2010/11	Current Year 2011/12		
	Audited Outcome	Original Budget	Adjustment Budget	Actual
Cash-Flow From Operating Activities				
Receipts	221 912 782			228 151 595
Fines	2 408 020			1 031 214
Sale of goods and services	77 995 496			66 837 209
Government grants	128 113 220			146 306 000
Interest	5 736 659			4 924 875
Other income	3 391 695			3 681 879
Licences and permits	4 267 692			5 370 418
Payments	(134 886 191)			(150 197 742)
Employee costs	(68 140 536)			(74 792 898)
Finance charges	(277 125)			(286 676)
Suppliers	(66 468 530)			(75 118 168)
Net Cash From/(Used) Operating Activities	87 026 591			77 953 853
Cash Flow From Investing Activities				
Receipts				
Proceeds on disposal of PPE	-			3 905 968
Payments				
Capital Assets	(101 261 928)			(106 523 522)
Net Cash From/(Used) Investing Activities	(101 261 928)			(102 617 554)
Cash Flows From Financing Activities				
Receipts				
Short-term loans				
Borrowings long-term/refinancing				
Increase/(decrease in consumer				

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deposits)				
Payments				
Repayment of other financial liabilities	(1 851 795)			(3 713 831)
Net Cash From/(Used) Financing Activities	(1 851 795)			(3 713 831)
Net Increase/(Decrease) in Cash Held	(16 087 132)			(28 377 532)
Cash/cash equivalents at the year beginning	51 940 455			35 853 324
Cash/cash equivalents at the year end:	35 853 323			7 475 792
Source: MBRR SA7 T5.9.1				

COMMENT ON CASH-FLOW OUTCOMES:

Management had to release funds from investments to make payments to contractors on projects in respect of 2010/11, and ongoing into 2011/12.

T5.9.1.1

5.10 BORROWING AND INVESTMENTS

Comment [DB18]: Not sure if the numbering should run on. Previous section was 5.8

INTRODUCTION TO BORROWING AND INVESTMENTS

Actual Borrowings 2009/10 - 2011/12			
R'000			
Instrument	2009/10	2010/11	2011/12
Municipality			
Long-term loans (annuity/reducing balance)	n/a	n/a	n/a
Long-term loans (non-annuity)	n/a	n/a	n/a
Local registered stock	n/a	n/a	n/a
Instalment credit	n/a	n/a	n/a
Financial leases	n/a	n/a	n/a
PPP liabilities	n/a	n/a	n/a
Finance granted by cap equipment supplier	n/a	n/a	n/a
Marketable bonds	n/a	n/a	n/a
Non-marketable bonds	n/a	n/a	n/a
Bankers acceptances	n/a	n/a	n/a
Financial derivatives	n/a	n/a	n/a
Other securities	n/a	n/a	n/a
Municipal Total	n/a	n/a	n/a
	n/a	n/a	n/a
Municipal Entities	n/a	n/a	n/a
Long-term Loans (annuity/reducing balance)	n/a	n/a	n/a
Long-term Loans (non-annuity)	n/a	n/a	n/a
Local registered stock	n/a	n/a	n/a
Instalment credit	n/a	n/a	n/a
Financial leases	n/a	n/a	n/a
PPP liabilities	n/a	n/a	n/a

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Finance granted by cap equipment supplier	n/a	n/a	n/a
Marketable bonds	n/a	n/a	n/a
Non-Marketable bonds	n/a	n/a	n/a
Bankers acceptances	n/a	n/a	n/a
Financial derivatives	n/a	n/a	n/a
Other Securities	n/a	n/a	n/a
Entities Total	n/a	n/a	n/a
T5.10.2			

Municipal and Entity Investments 2009/10 - 2011/12			
R'000			
Investment type	2009/10 Actual	2010/11 Actual	2011/12 Actual
<u>Municipality</u>			
Securities - national government	–	–	–
Listed corporate bonds	–	–	–
Deposits -bank	50,733,690	36,319,710	7,292,738
Deposits -public investment commissioners	–	–	–
Deposits -corporation for public deposits	–	–	–
Bankers' acceptance certificates	–	–	–
Negotiable certificates of deposit - Banks	–	–	–
Guaranteed endowment policies (sinking)	–	–	–
Repurchase agreements - Banks	–	–	–
Municipal bonds	–	–	–
Other	–	–	–
Municipal Sub-Total	50,733,690	36,319,710	7,292,738
<u>Municipal Entities</u>			
Securities - National government	–	–	–
Listed corporate bonds	–	–	–
Deposits - Bank	–	–	–
Deposits - Public Investment Commissioners	–	–	–
Deposits - Corporation for Public Deposits	–	–	–
Bankers' acceptance certificates	–	–	–
Negotiable certificates of deposit- Banks	–	–	–
Guaranteed endowment policies (sinking)	–	–	–
Repurchase agreements – Banks	–	–	–
Municipal bonds	–	–	–
Other	–	–	–
Entities Sub-Total	–	–	–
Consolidated Total:	50,733,690	36,319,710	7,292,738

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COMMENT ON BORROWING AND INVESTMENTS:

The municipality did not conclude any funding instruments during the financial year, and paid off the existing finance leases.

5.11 PUBLIC-PRIVATE PARTNERSHIPS

PUBLIC-PRIVATE PARTNERSHIPS

Delete Directive note once comment's completed - Provide overview of agreements, contracts and projects undertaken during the year through PPP's – Refer to further details of PPP details **Appendix H. Table SA3 (MBRR)** may also be used to gain information on PPP's.

T5.11

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT

The supply chain policy of the municipality is currently under review to ensure compliance with legislation. Officials of the municipality also attended courses during the year to ensure that all officials within the SCM obtain the required competency levels. There are no councillors serving on any of the committee structures which are approved and in place for the financial year.

Comment [DB19]: Is this correct?

5.13 GRAP COMPLIANCE

GRAP COMPLIANCE

The municipality had to fully comply with all the GRAP standards for the financial year under review, and was assisted by national departments to ensure compliance with the standard.

CHAPTER 6

AUDITOR GENERAL'S REPORT

#

6.1 Auditor General's audit findings

Auditor-General's Report on Financial Performance 2011/12	
Audit Report Status*:	Qualified Opinion
Non-Compliance Issues	Remedial Action Taken
Attached as annexure "3"	Audit action plan in place

Auditor-General's Report on Service Delivery Performance 2011/2012	
Audit Report Status:	Qualified Opinion
Non-Compliance Issues	Remedial Action Taken
Attached as annexure "3"	Audit action plan in place

6.3 Auditor General's report on the financial statements 2011/2012 and Comments on Auditor-General's opinion 2011/2012:

ANNEXURE A

Basis for qualified opinion

Management comments on the Audit Report

Intangible assets**1. Audit report matter - Intangible assets**

I was unable to obtain sufficient appropriate audit evidence for an amount of R3 105 728 included in the intangible assets balance of R29 416 153 disclosed in note 7 to the financial statements. The municipality's records did not permit the application of alternative procedures. Consequently I was unable to determine whether any adjustment relating to intangible assets in the financial statements was necessary.

Management Response

Management take note of the component that cannot be verified. As this matter affects the valuation and presentation of the relevant intangible asset a process to appropriately value the item will be performed and the relevant corrections will be proposed to adjust the item and to produce sufficient audit evidence to support the item valuation. This matter was already identified at the start of the audit but the Management was not able to clarify the valuation with ESCOM.

2. Audit report matter - Intangible assets

The municipality purchased a substation to the amount of R18 906 826 in the prior year. However, the municipality recorded this as a purchase in the current financial year without adjusting the comparative figures for intangible assets in accordance with Standards of Generally Recognised Accounting Practice, GRAP 3, *Accounting policies, changes in accounting estimates and errors* which requires that an entity shall disclose the nature of the prior period error for each prior period presented, to the extent practicable, the amount of the correction for each financial statement line item affected; the amount of the correction at the beginning of the earliest prior period presented; and if retrospective restatement is impracticable for a particular prior period, the circumstances that led to the existence of that condition and a description of how and from when the error has been corrected.

Management Response

Management take note of the component and will correct the presentation of this item in the 2012/13 annual financial statements. Management will ensure that during the adjustment of the comparative figures for intangible assets in accordance with Standards of Generally Recognised Accounting Practice, GRAP 3, *Accounting policies, changes in accounting estimates and errors* that the Municipality will disclose the nature of the prior period error for each prior period presented, to the extent practicable, the amount of the correction for each financial statement line item affected; the amount of the correction at the beginning of the earliest prior period presented; and if retrospective restatement is impracticable for a particular prior period, the circumstances that led to the existence of that condition and a description of how and from when the error has been corrected.

Property, plant and equipment (PPE)**3. Audit report matter - Property, plant and equipment (PPE) – Audit evidence**

I was unable to obtain sufficient appropriate audit evidence for work in progress of an amount of R4 325 278 and additions of R2 563 366 included in the property plant and equipment balance of R687 424 168 as disclosed in note 6 to the financial statements. The

municipality's records did not permit the application of alternative procedures. Consequently I was unable to determine whether any adjustment relating to intangible assets in the financial statements was necessary.

Management Response

Management take note of the fact that insufficient appropriate audit evidence for work in progress of an amount of R4 325 278 and additions of R2 563 366 cannot be presented to the Office of the Auditor General. As this matter affects the completeness, valuation and presentation of the relevant asset a process will be embarked on to find appropriate and sufficient audit evidence to support the items. Management will perform the relevant investigations and propose corrections if required.

4. Audit report matter - Property, plant and equipment (PPE) – Retention

Construction of property, plant and equipment was completed and ready for use during the financial year and the balance of the retention amounting to R7 064 428 became due and payable at year-end. However, the municipality did not accrue for this obligation at year-end nor was this amount included in the balance of property, plant and equipment in the financial statements. Consequently, trade and other payables is understated by the R7 064 428. Due to the other matters identified and reported on under property, plant and equipment, I was unable to determine the net effect on this balance.

Management Response

Management take note of the fact that insufficient provision trade and other payables were made. As this matter affects the completeness, valuation and presentation of the relevant asset a process will be embarked to reconcile all projects over multiple financial periods. This process will be performed to produce appropriate and sufficient audit evidence to support the items. Management will perform the relevant investigations and propose corrections if required.

5. Audit report matter - Property, plant and equipment (PPE) – Gains and losses

I was unable to obtain sufficient appropriate audit evidence for the gains and losses of investment property and property plant and equipment of R2 738 965 as included in note 34 that was disposed of during the year. The municipality's records did not permit the application of alternative procedures. Consequently I could not obtain sufficient and appropriate audit evidence to satisfy myself as to the accuracy of the gains on disposals of assets.

Management Response

Management take note of the fact that the gains and losses on financial investment and other property were incorrectly accounted for. As this matter affects the completeness, valuation and presentation of the relevant asset a process will be embarked to reconcile all properties and equipment sold during multiple financial periods. This process will be performed to produce appropriate and sufficient audit evidence to support the items. If

required management will perform the relevant investigations and propose corrections if required.

6. **Audit report matter - Property, plant and equipment (PPE) – Physical Verification**

Property plant and equipment to the amount of R1 074 076 could not be physically verified. The municipality's records did not permit the application of alternative audit procedures. Consequently, I could not satisfy myself as to the existence, rights and valuation of property plant and equipment.

Management Response

Management take note of the fact that the Office of the Auditor General were unable to verify that all property and equipment were physically available. This matter will be discussed by management as there is a timing difference between the physical reporting date and the physical verification date by the Office of the Auditor General. As this matter affects the completeness, valuation and presentation of the relevant assets a process will be embarked to align the audit process and management procedures to verify properties and equipment reported on timorously. This will prevent timing differences during the audit process.

7. **Audit report matter - Property, plant and equipment (PPE) – Impairment and Impairment losses**

The municipality did not to determine whether non-cash generating assets is impaired and to ensure that impairment losses are recognised in accordance with Standards of generally Recognised Accounting Practice, GRAP 21, *Impairment of non-cash generating assets*. Consequently I was unable to determine whether any adjustment relating to impairment losses in the financial statements was necessary.

Management Response

As this matter affects the completeness, valuation and presentation of the relevant asset a process will be embarked on to identify any impairment and impairment losses on all council assets. As the asset register now needs to be fully GRAP compliant (New standards have been introduced annually) a full review of the asset policies, management, asset register information and asset accounting will be performed. Management will perform the relevant investigations and propose corrections if required.

Investment property

8. **Audit report matter – Investment Property**

The municipality has elected to adopt the fair value model to account for investment property in accordance with Standards of Generally Recognised Accounting Practice, GRAP 16, *and Investment Properties*. However, the fair value of investment property amounting to R17 972 400 in the financial statements was not assessed to determine the fair value at year-end. I have not determined the correct value of investment property as it was impractical to do so.

Management Response

Management take note of the fact that the fair value gains and losses on financial investment was not accounted for. As this matter affects the valuation and presentation of the relevant asset a process will be embarked to reconcile all properties sold and re-valued during multiple financial periods. This process will be performed to produce appropriate and sufficient audit evidence to support the assets and gains and losses presented. Management will perform the relevant investigations and propose corrections if required.

Value Added Tax (VAT)**9. Audit report matter – Value Added Tax (VAT)**

The municipality entered into an agency agreement with its district municipality for the provision of water. As the agent, the municipality has accounted for VAT on the water transactions in contravention with the VAT Act. The municipality also entered in to an agency agreement with the department of Roads and Transport for the collecting of license fees and issuing licenses and permits on behalf of the provincial government. The municipality did not account for output tax on the commission or agency fees for the services rendered in terms for the requirements of the VAT act. Furthermore the municipality claimed VAT on non qualifying expenditure and also claimed the incorrect VAT amounts. I was unable to determine the correct amount of the VAT receivable balance of R5 143 890 (2011: R4 974 911) as disclosed in note 45 as it was impractical to do so.

Management Response

Management take note of the matter reported on in the audit report. Management will engage SARS on this matter as there is a technical difference of opinion. This process will be performed to produce appropriate and sufficient audit evidence to support the VAT and transactions as presented. Management will perform the relevant investigations and propose corrections if required.

Irregular expenditure

10. Section 125(2)(d) of the MFMA requires the municipality to implement and maintain an appropriate procurement and provisioning system which is fair, equitable, transparent, competitive and cost-effective. Payments amounting to R91 851 963 were made in contravention of the supply chain management requirements and was not disclosed in note 44 to the financial statements. Furthermore, the municipality could not provide sufficient appropriate audit evidenceto prove that the allocation of contracts amounting to R43 929 294 were awarded in accordance with supply chain management regulations. Consequently, I was unable to obtain sufficient appropriate audit evidence to satisfy myself as to the completeness of irregular expenditure.

Management Response

Management take note of the irregular expenditure as reported on in the audit report. This process will be performed to produce appropriate and sufficient management of the amounts included in the audit report. Management will perform the relevant investigations and propose corrections and corrective actions if required.

Employee cost

11. Personnel related cost of R74 842 644 does not reconcile to the amount of R67 774 483 as per the payroll system. The municipality did not perform a reconciliation to determine the effect of the reconciling items and consequently could not provide explanations for the reconciling difference of R7 068 160. Consequently I could not satisfy myself as to the accuracy of personnel related costs as disclosed.

Management Response

Management take note of the matter reported on in the audit report. Management will engage The Office of the Auditor General on this matter as there is a technical difference of opinion. This process will be performed to produce appropriate and sufficient audit evidence to support the payroll and transactions as presented. Management will perform the relevant investigations and propose corrections if required.

Municipal Manager and CFO's comments.**AUDITORS REPORT 2012 OF THE AUDITOR GENERAL TO THE ELIAS MOTSOLEDI LOCAL MUNICIPALITY.****PURPOSE**

In terms of Section 126(1) of the MFMA the accounting officer of a municipality must:

"Prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor-General for auditing;"

The financial statement as on 30 June 2012 of the municipality was submitted to the Auditor General on the 31 August 2012.

In terms of section 126(3)(a)(b) of the MFMA the Auditor General must :

"audit those financial statements; and submit an audit report on those statements to the accounting officer of the municipality or entity within three months of receipt of the statements."

BACKGROUND

The Audit report 2012 was submitted to the accounting officer on the 18 December 2012.

Auditor-General's responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2001) (PAA), the *General Notice* issued in terms thereof and International Standards on Auditing. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Opinion

In my opinion, except for the effects of the matters described in the Basis for qualified opinion paragraphs, the financial statements present fairly, in all material respects, the financial position of the Elias Motsoaledi Local municipality as at 30 June 2012, and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the MFMA.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my **qualified audit opinion**.

LEGAL IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

RECOMMENDATIONS BY MUNICIPAL MANAGER

1. The Financial Statements as on 30 June 2012 of the municipality was submitted within two months of the financial year end to the Auditor General on the 31 August 2012.
2. Council takes note of the Audited Annual Financial Statements 30 June 2012.
3. The Auditor General Report 2012 was submitted to the Accounting Officer on the 18 December 2012.

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4. The municipality has received a Qualified Audit Opinion for the financial year ended 30 June 2012 with a vast improvement on the previous financial year.
5. Council takes note of the comments by management with regards to the Basis for Audit Opinion attached as Annexure A.
6. Council take note of the Audit Action Plan(Annexure B), Audited Financial Statements(Annexure C), Auditor General Report(Annexure D), Management Report with Annexures(Annexure E)

Audit Committee's Comment

REPORT OF THE AUDIT COMMITTEE ON ELIAS MOTSOLEDI LOCAL MUNICIPALITY

We are pleased to present our report for the financial year ended 30 June 2012.

Audit Committee Members and Attendance

The Audit Committee, consisting of independent outside members listed below, was appointed with effect from the 1st July 2012. It was therefore not in place during the period under review but from the effective date assisted with the quality review and improvement of the Annual Financial Statements

The committee meets at least four times per annum as per its approved terms of reference, although additional special meetings may be called as the need arises.

Name of Member

Adv. S.T. Kholong (Chairperson)

Ms. J. Mudau

Mr. B. Mohlamme

Mr. T. Gafane

Adv. R. Nke

Audit Committee Responsibility

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The audit committee reports that since its appointment, it has fully complied with its responsibilities arising from section 166 of the MFMA. The Committee also reports that it has adopted the appropriate terms of reference as per the audit committee charter, has regulated its affairs in compliance with the charter and has fully discharged its responsibilities as prescribed therein with the exception of matters highlighted below.

The effectiveness of internal control

The system of internal control was not entirely effective for the year under review. In certain instances, the matters reported per previous audit findings and from previous years have not been fully and satisfactorily addressed. The Municipality should continue to monitor and improve the control environment to avoid further deficiencies in the system of internal control.

Evaluation of Financial Statements

The Audit Committee has:

- reviewed and discussed the unaudited annual financial statements to be included in the annual report with the Accounting Officer;
- not reviewed the Auditor-General's management letter and management's response thereto,

Internal audit

The Audit Committee is satisfied that there are efforts to build the internal audit capacity in the Municipality. This effort needs to be expedited as this function will assist to address the risks pertinent to the municipality.

.....

Chairperson of the Audit Committee

Date: 25 January 2013

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APPENDICES**Appendix A-Councillors, Committee Allocation and Council Attendance**

Council members		full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represented	No of meetings held	no. of meetings attended	No. of apologies for non- attendance	No of Absence
Surname	Full names							
Mahlase	Kenneth Sedibaneng	PT	Finance and Infrastructure	1	17	14	1	2
Phatlane	Alfred	PT	MPAC and Infrastructure	2	17	13	2	2
Mahlangu	Mputsu David	PT	Community and Infrastructure	3	17	15	0	2
Lepota	Tseke Jan	PT	EXCO	4	17	12	3	2
Mmutle	Thabo Nelson	PT	MPAC, Finance and Infrastructure	5	17	14	3	0
Phala	Magabolle Lucas	PT	Community Development	7	17	16	1	0
Mzinyane	Daniel Monicca	PT	Strategic Dev. and Corporate services	8	17	15	1	1
Marapi	Maphahlane Shadrack	PT	Finance	9	17	13	2	2
Mehlape	Salaminah Hlaole	PT	Strategic and Dev. Planning	14	17	13	4	0
Mashifane	Hlekego Samson	PT	MPAC and Dev. Planning	15	17	16	1	0

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Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represented	No of meetings held	no. of meetings attended	No. of apologies for non- attendance	No of Absence
Buda	Medo Zephania	PT	Corporate Services	16	17	15	2	0
Tshoma	Mmapetla Salamidah	PT	Corporate Services and Infrastructure	17	17	13	3	1
Matshipa	Mpoye Philimon	PT	Development Planning	18	17	13	2	2
Mahlangu	Julia	PT	Corporate Services	19	17	16	1	0
Matlala	Makhamise Simon	PT	Finance	20	17	14	2	1
Nduli	Msanyana Elias	PT	Community Services and MPAC	21	17	9	5	3
Tshoma	Lukas Hlabishi	PT	Community Services and Strategic Services	22	17	15	2	0
Mahlangu	Nomsa Ndazi	PT	Community Services and Dev. Planning	23	17	16	1	0
Mokganyetji	Thomas Mareme	PT	Corporate Services and Strategic planning	24	17	15	2	0
Mashilo	Malope Samaria	PT	Infrastructure and Strategic Planning	25	17	15	2	0
Motlafe	Manthwaleng Girly	PT	Infrastructure and Dev. Planning	26	17	15	1	1
Mohlala	Jan Matime	PT	Oversight	27	17	12	1	4
Tladi	Magetle David	PT	Strategic Planning and MPAC	28	17	11	2	4
Nkosi	Sipho Frans	PT	Finance and MPAC	29	17	17	0	0
Malekane	Mpho Sam	PT	Corporate Services and Oversight	30	17	13	3	1
Phahlamohl aka	Tebogo Mafereke	FT	Chief Whip and Programming	PR	17	16	1	0

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Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represented	No of meetings held	no. of meetings attended	No. of apologies for non- attendance	No of Absence
Matemane	Matlakalane Windy	FT	Mayor, EXCO	PR	17	16	0	1
Madihlaba	Moraswana Frank	PT	EXCO	PR	17	9	2	6
Mamaila	Delly Suzan	FT	EXCO	PR	17	10	4	3
Mathale	Seun Manaswe	PT	Community	PR	17	12	3	2
Matjomane	Germinor Delly	PT	Infrastructure and Strategic Planning	PR	17	13	4	0
Masemola	Elias Mmasehle	FT	Speaker and Programming	PR	17	16	1	0
Skosana	Sibongile Linah	FT	MPAC	PR	17	13	3	1
Mathebe	Julia Lata	PT	Oversight and Corporate Services	PR	17	13	3	1
Tshoshane	Mynah Kanyane	PT	EXCO ,Programming and Strategic Planning	PR	17	15	1	1
Mahlangu	Annies Busisiwe	PT	EXCO	PR	17	13	3	1
Mahlangu	Thokozile Selina	FT	EXCO	PR	17	14	2	1
Mokgabudi	Motlare Piet	FT	EXCO	PR	17	16	1	0
Malatji	Meriam Nape	PT	Community	PR	17	12	4	1
Matsepe	Thapelo Stephina	PT	Finance	PR	17	16	1	0
Kabinie	Radipone Shirly Annah	PT	Community	PR	17	16	1	0
Kotze	Johan Pieter	PT	Infrastructure	13	17	10	5	2
Somo	Oupa Simon	PT	Strategic Planning	PR	17	10	5	2

#

Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represented	No of meetings held	no. of meetings attended	No. of apologies for non- attendance	No of Absence
Matsepe	Choloane David	PT	MPAC and Oversight	PR	17	15	2	0
Alberts	Rots	PT	EXCO and Finance	PR	17	17	0	0
Mhlanga	Christopher Thathane	PT	Corporate Services and Programming	6	17	10	6	1
Mogotji	Fanie Motshele	PT	EXCO	10	17	9	7	1
Maloba	Alpheus Matome	PT	Developmental Planning	11	17	16	1	0
Podile	Ramabane Johannes	PT	None	12	17	13	3	1
Ramphisa	Motiba William	PT	None	PR	17	13	4	0
Skosana	Jabulane Johannes	PT	None	PR	17	14	1	2
Rakoena	Modibo Freda	PT	Community	PR	17	13	4	0
Moganedi	Velaphi Velly	PT	Finance and MPAC	PR	17	15	1	1
Motau	Oupa Elias	PT	Development planning	PR	17	16	1	0
Maselela	Makuwa Shorty	PT	Developmental Planning	PR	17	15	2	0
Mokone	Motsatsi Phistos	PT	Community	PR	17	13	4	0
Ntuli	Thembinkosi Josiah	PT	Community	PR	17	16	1	0
Mkhaliphi	Isaac	PT	Strategic Planning	PR	17	13	4	0
Matsomane	Shiko Tebogo	PT	MPAC and Programming	PR	17	10	3	4
Maepa	Malakia Mokgoko	PT	Developmental Planning	PR	17	12	3	2

Appendix B - Committees and Committee Purposes

Committees (other than Mayoral/Executive Committee) and Purposes of Committees	
Municipal Committee	Purpose of Committee
Corporate Services Committee	oversight role
Infrastructure Committee	oversight role
Finance Committee	oversight role
Social Development Committee	oversight role
Strategic Management Committee	oversight role
Development Planning Committee	oversight role

Appendix C- Third Tier Administrative Structure

Third Tier Structure	
Director	Director/Manager
Director Strategic Management	Mr M.M. Kgwale
Director Community Services	Mr K. Tshesane
Director Corporate Services	Mr H.M. Phaahla
Acting Director Planning Development	Mr B.O. Sethojoa
Acting Director Infrastructure	Mr K.K. Mametsa
Acting CFO	Mr R. Palmer

Appendix D - Functions of Municipality/Entity

Municipal/Entity Functions		
Municipal Functions	Function Applicable to Municipality (Yes/No)*	Function Applicable to Entity (yes/no)
Constitution, Schedule 4, Part B Functions		
Air pollution	yes	
Building regulations	yes	
Child-care facilities	yes	
Electricity and gas reticulation	yes	

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Fire-fighting services	yes	
Local tourism	yes	
Municipal airports	No	
Municipal planning	yes	
Municipal health services	yes	
Municipal public transport	yes	
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other	yes	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and related matters	yes	
Stormwater management systems in built-up areas	yes	
Trading regulations	yes	
Water and sanitation services limited to potable water supply systems and domestic waste water and sewage disposal systems	No	Sekhukhune District Municipality

Municipal/Entity Functions		
Municipal Functions	Function Applicable to Municipality (Yes/No)*	Function Applicable to Entity (Yes/No)
Constitution, Schedule 5, Part B Functions		
Beaches and amusement facilities	no	
Billboards and the display of advertisements in public places	yes	
Cemeteries, funeral parlours and crematoria	yes	
Cleansing	yes	
Control of public nuisances	yes	
Control of undertakings that sell liquor to the public	yes	
Facilities for the accommodation, care and burial of animals	yes	
Fencing and fences	yes	
Licensing of dogs	no	

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Licensing and control of undertakings that sell food to the public	yes	
Local amenities	yes	
Local sport facilities	yes	
Markets	yes	
Municipal abattoirs	yes	
Municipal parks and recreation	yes	
Municipal roads	yes	
Noise pollution	yes	
Pounds	yes	
Public places	yes	
Refuse removal, refuse dumps, and solid waste disposal	yes	
Street trading	yes	
Street lighting	yes	
Traffic and parking	yes	

Appendix E - Ward Reporting

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 01	Cllr:Mahlase Kenneth	yes	28	03	03
	Ward Committees: Mphela Armelia,Mahlangu Goodness, Gededzha Mavis,Ramphisa Linah,Matlou Selinah, Kgomo Peter,Matuludi Cedrick, Mtswene Suhla,Kgalema Klaas and Phahlane Helen				
Ward No 02	Cllr: Phatlane Banda	yes	04	02	01
	Ward Committees:Phasha Solomon,Phatlane Lucy,Ralekwe Dolly,Dunge Olga,Matsane Gladys,Lebese Tebogo,Mathabathe Mpho,Motau Rosina,Masombuka Naledi and Mosoma Walter				
Ward No 03	Cllr:Mahlangu Mputsu	yes	06	02	04
	Ward Committees:Makau Hlakudi,Mathebe Stephens,Morotolo Ben,Simango Lebogang,Mohlala Margareth,Sithole Elsie,Malapela Frans,Ditshego Moses,Mokwane Matron and Malefahlo Mamotsepe				
Ward No 04	Cllr:Lepota Tseke	yes	05	03	02
	Ward Committees:Malemone Herman,Moima Lizzy,Mashabela Lucas,Mampuru Olivia, Aphane Francinah,Mphahlele Martha,Malapela Kenneth,Leshabane Janeth,Mashabela Dipuo and Dwaba Lebogang				
Ward No 05	Cllr:Mmutle Thabo	yes	04	02	02

#

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Ward Committees:Mokoena Moses,Motau Kholofelo,Leope Nelly,Thobejane George,Mokwena Anna,Kutu Sarah,Makweoane Agnes,Mohlala Jameson,Makolane Selomang and Makgoleng William				
Ward No 06	CLlr:Mhlanga Chris	yes	03	03	00
	Ward Committees:Limakwe Nokwenda,Mbonani Linda,Moloi Zodwa,Phokwane Nkosinathi,Mogola Johannah,Ncongwane John,Mashego Poppi,Mahlangu Simon,Mzizi David and Ngwenya Zodwa				
Ward No 07	CLlr:Phala Lucas	yes	05	03	03
	Ward Committees:Mkhwanazi Mavis,Mokgabudi Class,Magagula Lebogang,Sithole Thembi,Mashishi Mpho,Maseko Agnes,Mnisi Isaac,Mashego Petrus,Mogajane Johannes and Mabelane John				
Ward No 08	CLlr:Mzinyane Monica	yes	03	02	04
	Ward Committee:Mtshwene Merriam,Makitla Melfort,Seopela Fetsi,Ntobeng Mavis,Mohlape Lazarus,Makua Spokes,Makitla Brenda,Ditshego Johannes,Magana Josephine and Moima Francinah				
Ward No 09	CLlr:Marapi Maphahlane	yes	03	03	01
	Ward Committees:Mathebe Violet,Mahlangu Thembi,Kgaladi Shila,Nkosi Themba,Sekwati Selinah,Mankge Johannes,Mongale Gladys,Kgaladi				

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Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Johannes,Nkosi Nkosinathi and Mathebe Florence				
Ward No 10	Cllr:Mogotji Motshele	yes	00	05	00
	Ward Committees:Phora Ntswaki,Mathebe Makgatle, Madisa Chipane, Matlala Julia,Mokone Shierly,Mohlamonyane Patience,Mohlamonyane Nelly,Mohlamonyane Jan,Makgane Edgar and Madisa Kgadi				
Ward No 11	Cllr:Maloba Matome	yes	03	05	00
	Ward Committees:Mariri Wister,Mashiloane Don, Cekhu Dumani, Mokoena Howard,Mthombeni Bangiswane, Mtshali Chris, Silinda Madala, Phiri Dinah, Kgaphola Virginia and Mohlala Themba				
Ward No 12	Cllr:Podile Ramabane	yes	06	06	03
	Ward Committees:Mathabathe Granny, Phorothe Thabiso, Mohlamonyane Fridah, Matlebjane Michael, Ditshego Linky, Phora Mahlodi, Phora Mahlodi, Phora Daniel, Makitla Alfred, Mathebe Kalodi And Sefoloshe				
Ward No 13	Cllr:Kotze Johan	yes	00	00	00
	Ward Committees:Maroga Peter, Rampedi Nancy, Mellors Shaun, Le Roux Juvena, Synders Piet, Dinah Pochane, Solomon Nonyane, Johannes Thulare, Arno Schoombee and Rebecca Fakude				
Ward No 14	Cllr:Mehlape Hlaole	yes	07	02	00
	Ward Committees:Maleka Steven, Ramodipa Enock, Mashabela Phillemon, Mphahlele Mpho, Bogopa Botha, Molwele Kgaugelo, Makeke Mpilo, Mokgwatsana				

#

Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Antonia, Nkwana Rwadimane and Mabuza Mami				
Ward No 15	Cllr:Mashifane Hlekego	yes	00	00	00
	Ward Committees:Mtsheni Syria, Mahlangu Vusy, Mokabane Esther, Mokoana Boy, Mokoana Alphrat, Mokoana Dorah, Mnguni Nathi, Mogaela Salome, Mohlahlo Dolly and Maredi Jan				
Ward No 16	Cllr:Buda Mido	yes	03	01	08
	Ward Committees:Ntuli Selina, Zulu Ben, Mamaila Doctor, Mthweni Jan, Mthimunye Maria, Mashilangwako Josephine, Mokoena Rose, Mtsweni Balise, Mthombeni Lucas and Masilela Khennet				
Ward No 17	Cllr:Tshoma Salamidah	yes	01	02	02
	Ward Committees:Nkadimeng Freddy, Kgarea Viniger, Malema July, Mampuru Francinah, Malatjie Mokgadi, Madihlaba Motlalepule, Thihe Thabo, Monama Thomas Tshigo Phindile and Manyaka Lawrence				
Ward No 18	Cllr:Matshipa Mpoye	yes	01	01	00
	Ward Committees:Mosotho Mooiman, Shaku Erick, Rakgalakane Jullie, Mosehla Rose, Mtshwene Shemeng, Makua Nelson, Monareng Reginnah, Makua Petrus, Phetla Joyce and Mogana Emmah				
Ward No 19	Cllr:Mahlangu Julia	yes	02	02	01
	Ward Committees:Skhosana Delisiwe, Mahlangu Caro, Msiza Meisie, Mahlangu Themba, Mahlangu Elizabeth, Mashiga Nkosinathi, Mkwana Mickie, Mahlangu Tolly, Digaota Jimmy and Chego Kg				

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Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 20	Cllr:Matlala Makhamise	yes	03	01	00
	Ward Committees:Nkosi Monica, Chego Piet, Selepe Zephora, Molomo Jafta, Matlala Frida, Machika Themba, Maredi Debora, Mokwana Thorwane, Moloko Annah and Zwane Zanele				
Ward No 21	Cllr:Nduli Elias	yes	00	00	00
	Ward Committees:Makeke George, Radingoana Victor, Muleka Steven, Tiase Selina, Sekwane Manche, Khoza Dipuo, Mthimunya Mavis, Mthombeni Elizabeth, Mashego Phillimon and Maphanga Nhlanhla				
Ward No 22	Cllr:Tshoma Hlabishi	yes	10	05	04
	Ward Committees:Matsepe Motlalepule, Leshalabe Lettie, Masehla Dineo, Mealies Nebi, Malaka Sheila, Moramaga Maphathagane, Lerutla Serolo, Mashiloane Mogale, Lerobane Mamutle and Moramaga Patric				
Ward No 23	Cllr:Mahlangu Nomsa	yes	00	02	01
	Ward Committees:Skhosana Brandy, Mahlangu Annah, Ntuli Lettie, Mahlangu Elias, Madihlaba Milzon, Mohlahlo Mahlatse, Seabi Elizabeth, Mtweni Samson, Mphelane Kedibone and Mthimunya Siphon				
Ward No 24	Cllr:Mokganyetji Mareme	yes	10	03	03
	Ward Committees:Nkadimeng Bella, Ramogayane Lucy, Mdau Themba, Mokoana Molebaleng, Mmakau Daniel, Mathelele Pheladi, Tjiane Rebene, Mosotho Piet, Thobejane Setimo and Molapo Jeaneth				

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Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 25	Cllr:Mashilo Samaria	yes	02	01	01
	Ward Committees:Masetlane Eric, Magaga Nthotse, Ratau Leah, Phala Florah, Lekala Reginah, Motshana Jack, Phetla Johannes, Skosana Job, Matsepe Kope and Motla Sinah				
Ward No 26	Cllr:Motlafe Manthwaleng	yes	03	00	01
	Ward Committees:Masekela Lindiwe, Mpubane Lorrain, Mokwena John, Matladi Morongwe, Mahlangu Edwin, Masemola Kagiso, Maipushe Beauck, Namane Betty, Mokwana Irine and Ratau Tsimishi				
Ward No 27	Cllr:Mohlala Matime	yes	10	03	05
	Ward Committees:Makua Martha, Makuru Sesana, Tshehla Andy, Tlaka Wiseman, Kabini Glaudine, Mohlala Johannes, Tlaka Beauty, Letuke Maihwana, Machika Matholo and Mohlala Jackson				
Ward No 28	Cllr:Tladi Magatle	yes	04	01	01
	Ward Committees:Makola Trevor, Tladi Patrick, Dikotope Jerren, Matuludi Eva, Tshehla Lucia, Senamela Ramathabathe, Mashifane Maria, Makuwa Thusho, Maipushe Sekina and Maphupha Kenneth				
Ward No 29	Cllr:Nkosi Sipho	yes	01	01	01
	Ward Committees:Nchabeleng Letsoko, Maleka Christina, Sekulane Clementine, Mashao David, Kgonyane Virginia, Mahlangu Nini, Mathabatha Matsatsi, Raseroka Solomon, Mokgabudi Comfort and Motsepe Enny				

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Functionality of Ward Committees					
Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers' Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 30	Cllr: Malekane Mpho	yes	10	01	03
	Ward Committees: Maabane Bongile, Magolego Conny, Maseko Zodwa, Madihlaba Losta, Kobo Richard, Makuwa John, Maphaka Elias, Sepodumo Shadrack, Kgopa Andries and Masha				

Comment [DB20]: word missing??

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Appendix F - Ward Information

Ward Title: Ward Name (Number)

Capital Projects: Seven Largest in 2011/12 (Full List in Appendix N) R'000				
No	Project Name & Detail	Start Date	End Date	Total Value
	Hlogotlou stormwater	12 January 2012	13 June 2012	R 6 395 648.52
	Nyakelang phase 2	20 October 2011	27 April 2012	R 6 600 000.00
	Zaaiplaas police station road, phase 2	19 October 2011	27 April 2012	R 5 665 400.00
	Ramogwerane to Nkadimeng, phase 4	06 December 2011	16 July 2012	R10 662 885.70
	Monsterlus to Makgopheng, phase 3	06 December 2011	23 June 2012	R 11 695 000.00
	Waalkraal electrification	01 November 2011	30 April 2012	R 2 210 475.00
TF.1				

Change Annexure X to Annexure N on the table heading

Basic Service Provision					
Detail	Water	Sanitation	Electricity	Refuse	Housing
Households with minimum service delivery					
Households without minimum service delivery					
Total Households*					
Houses completed in year					
Shortfall in housing units					
*including informal settlements					
TF.2					

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	Priority Name and Detail	Progress During 2011/12
1	Water	
2	Sanitation	
3	Electricity	153 households were electrified in Waalkraal
4	Housing	
TF.3		

#

Appendix G - Recommendations of the Municipal Audit Committee 2011/12

Municipal Audit Committee Recommendations		
Date of Committee	Committee Recommendations During 2011/12	Recommendations Adopted (enter Yes); not adopted (provide explanation)
No audit committee during the year under review		

Appendix H – Long-Term Contracts and Public-Private Partnerships

Long-Term Contracts (20 Largest Contracts Entered into 2011/12)					
Name of service provider (entity of municipal department)	Description of services rendered by service provider	Start date of contract	Expiry date of contract	Project Manager	Contract value
Makgona Tsohle	Maintenance and repair of heavy machinery	26/04/2012	30/04/2015	K.Mametsa	R1.5mill.
Bopedi Bapedi	Standardisation of projects and contract documents	14/01/2012	14/01/2015	H.Mokgehle	R3,384,000
Tshasu Engineering Services	Moteti A designs and project management	28/09/2011	28/09/2012	H.Mokgehle	R1,549,794.32
T2 -Tech	Motetema streets designs	28/09/2011	28/09/2012	H.Mokgehle	R1,065,301.50
Sky High	Kgaphamadi Designs	28/09/2011	28/09/2012	H.Mokgehle	R4,091,349.58
On Board Consulting Engineering	Zaaiplaas J.J. road	28/09/2011	28/09/2012	H.Mokgehle	R2,380,866.78
MTP Infrastructure Resources	Mogaung road	28/09/2011	28/09/2012	H.Mokgehle	R1,904,055.13

Public-Private Partnerships Entered into 2011/12 R' 000					
Name & Description of Project	Name of Partner (s)	Initiation Date	Expiry Date	Project Manager	Value 2011/12
No public-private partnerships entered into during 2011/12 financial year					

TH.2

Appendix J - Disclosures of Financial Interests

Disclosures of Financial Interests		
Period 1 July 2011 - 30 June 2012		
Position	Name	Description of Financial Interest* (Nil/or details)
(Executive) Mayor	n/a	Nil
Member of Mayco/EXCO	n/a	Nil
	n/a	
	n/a	
Councillor		Nil
18 councilors		
Municipal Manager	n/a	Nil
Chief Financial Officer	n/a	Nil
Deputy MM and (Executive) Directors	n/a	Nil
	n/a	
	n/a	
Other S57 Officials	n/a	Nil

Appendix K: Revenue Collection Performance by Vote and Source

Appendix K (I): Revenue Collection Performance by Vote (See 5.1 on Page 116-118)

Revenue collection performance by vote R'000						
Vote Description	2010/11 Actual	Current Year 2011/12		2011/12 Variance		
		Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments' Budget
Example 1-Vote 1						
Example 2-Vote 2						
Example 3-Vote 3						
Example 4-Vote 4						
Example 5-Vote 5						
Example 6-Vote 6						
Example 7-Vote 7						
Example 8-Vote 8						
Example 9-Vote 9						
Example 10-Vote 10						
Example 11-Vote 11						
Example 12-Vote 12						
Example 13-Vote 13						
Example 14-Vote 14						
Example 15-Vote 15						
Total Revenue by vote	-	-	-	-	-	-
Variances are calculated by dividing the difference between actual and original/adjustments						

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budget, by the actual. This table is aligned to MBRR table A3
TK.1

Appendix K (II): Revenue Collection Performance by Source (See 5.1 on Page 116-118)

Revenue Collection Performance by Source						
Description	2010/11	2011/12			2011/12	
	Actual	Original Budget	Adjustment Budget	Actual	Original Budget	Adjustment Budget
Property Rates						
Property Rates - penalties & collection charges						
Service charges - electricity revenue						
Service Charges - water revenue						
Service Charges - sanitation revenue						
Service Charges - refuse revenue						
Service Charges - other						
Rentals of facilities and equipment						
Interest earned - outstanding debtors						
Dividends received						
Fines						
Licence and permits						
Agency services						
Transfers recognised - operational						
Other revenue						
Gains on disposal of PPE						
Environmental Protection						
Total Revenue (excluding capital transfers and contributions)						
Variance is calculated by dividing the difference between actual and original/adjustment budget by the actual. This table is aligned to MBRR table A4 TK.2						

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Appendix L - Conditional Grants Received: Excluding MIG

Conditional Grants: Excluding MIG						
Details	Budget		Adjustment Budget	Actual	Variance	
					Budget	Adjustment Budget
Neighbourhood development Partnership grant					%	%
					%	%
					%	%
Public transport infrastructure and systems grant					%	%
					%	%
					%	%
					%	%
Other: EPWP	R1.0m.		0	R1.0m.	%	%
					%	%
					%	%
					%	%
Total					%	%

COMMENT ON CONDITIONAL GRANTS, EXCLUDING MIG:

Conditional grant received is only for EPWPTL.1

Appendix M: Capital Expenditure – New & Upgrade/Renewal Programmes

Appendix M (I): Capital Expenditure - New Assets Programme

Capital expenditure – New Assets programme*							
Description	2010/11	2011/12			Planned capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Infrastructure - Total	-	-		-	-	-	-
Infrastructure: Road transport	R24.0m	R29.0m	0	R29.0m			
– Total							
Roads, pavements & bridges		R 2.5	R0.00	R2.5			
Stormwater							
Infrastructure: Electricity -							

Comment [DB22]: millions?

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Total							
<i>Generation</i>							
<i>Transmission & reticulation</i>							
<i>Street lighting</i>							
Infrastructure: Water – Total							
<i>Dams & reservoirs</i>							
<i>Water purification</i>							
<i>Reticulation</i>							
Infrastructure: Sanitation - Total							
<i>Reticulation</i>							
<i>Sewerage purification</i>							
Infrastructure: Other - Total							
<i>Waste management</i>							
<i>Transportation</i>							
<i>Gas</i>							
<i>Other</i>							
<u>Community – Total</u>							
<i>Parks & gardens</i>							
<i>Sports fields & stadia</i>							
<i>Swimming pools</i>							
<i>Community halls</i>							
<i>Libraries</i>							
<i>Recreational facilities</i>							
<i>Fire, safety & emergency</i>							
<i>Security and policing</i>							
<i>Buses</i>							
<i>Clinics</i>							
<i>Museums & art galleries</i>							
<i>Cemeteries</i>							
<i>Social rental housing</i>							

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Other							
Capital expenditure by asset class							
Heritage assets total	-	-		-	-	-	-
<i>Buildings</i>							
<i>other</i>							
Investment properties - total	-	-		-	-	-	-
<i>Housing development</i>							
<i>Other</i>							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture & other office equipment							
Abattoirs							
Markets							
Civic land and buildings							
Other buildings							
Other land							
Surplus assets - (investment or inventory)	-	-		-	-	-	-
Other							
Agricultural Assets	-	-		-	-	-	-
<i>List sub-class</i>							
Biological assets	-	-		-	-	-	-
<i>List sub-class</i>							
Intangibles	-	-		-	-	-	-
<i>Computers - software & programming</i>							
<i>Other (list sub-class)</i>							
<i>Total capital expenditure on renewal of existing assets</i>							
Specialized vehicles							
Refuse							
Fire							
Conservancy							
Ambulances							
*Note: information for this table may be sourced from MBRR (2012: Table SA34a)							
TM.1							

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Appendix M (II): Capital Expenditure -Upgrade/Renewal Programme

Capital Expenditure -Upgrade/Renewal Programme*							
R' 000							
Description	2011/12	2011/12			Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
Infrastructure – Total	-	-		-	-	-	-
Infrastructure: road transport-total	-	6395648	0	6395648.52	-	-	-
<i>Roads, pavements & bridges</i>	6395648	352					
<i>Stormwater</i>	.52						
Infrastructure: electricity - Total							
<i>Generation</i>	-	-		-	-	-	-
<i>Transmission &reticulation</i>							
<i>Street lighting</i>							
Infrastructure: water -Total							
<i>Dams &reservoirs</i>	-	-		-	-	-	-
<i>Water purification</i>							
<i>Reticulation</i>							
Infrastructure: Sanitation - Total							
<i>Reticulation</i>	-	-		-	-	-	-
<i>Sewerage purification</i>							
Infrastructure: other Total							
<i>Waste management</i>	-	-		-	-	-	-
<i>Transportation</i>							
<i>Gas</i>							
<i>Other</i>							
Community							
<i>Parks &gardens</i>							
<i>Sportfields&stadia</i>							
<i>Swimming pools</i>	-	-		-	-	-	-
<i>Community halls</i>							
<i>Libraries</i>							
<i>Recreational facilities</i>							
<i>Fire, safety & emergency</i>							
<i>Security and policing</i>							
<i>Buses</i>							
<i>Clinics</i>							
<i>Museums &art galleries</i>							
<i>Cemeteries</i>							
<i>Social rental housing</i>							
<i>Other</i>							
Heritage assets							
<i>Buildings</i>							
<i>Other</i>							
	-	-		-	-	-	-

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Capital Expenditure - Upgrade/Renewal Programme* R' 000							
Description	2010/11	2011/12			Planned Capital Expenditure		
	Actual	Original budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by asset class							
<u>Investment properties</u>							
Housing development	-	-		-	-	-	-
Other							
<u>Other assets</u>							
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers – hardware/equipment							
Furniture & other office equipment							
Abattoirs							
Markets							
Civic land and buildings							
Other buildings	-	-		-	-	-	-
Other Land							
Surplus assets - (investment or inventory)							
Other	-	-		-	-	-	-
<u>Agricultural Assets</u>							
List sub-class	-	-		-	-	-	-
<u>Biological assets</u>							
List sub-class							
<u>Intangibles</u>							
Computers - software & programming	-	-		-	-	-	-
Other (list sub-class)							
Total capital expenditure on renewal of existing assets							
<u>Specialized vehicles</u>							
Refuse							
Fire							
Conservancy ambulances							
*Note: Information for this table may be sourced from MBRR (2012: Table SA34b)							
TM.2							

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Appendix N – Capital Programme by Project 2011/12

Capital Programme by Project 2011/12					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act-Adj) %	Variance (Act-OB) %
Water					
District function					
Sanitation/Sewerage					
District function					
Electricity					
Waalkraal Electrification	R 2,210,475	0	R 2,210,475		
"Project B"					
Housing					
"Project A"					
"Project B"					
Refuse removal					
"Project A"					
"Project B"					
Stormwater					
Hlogotlou stormwater	R 6 395 648.52	0	R 6 395 648.52		
Nyakelang phase 2	R 6 600 000.00		R 6 600 000.00		
Zaaiplaas police station, road, phase 2	R 5 665 400.00	0	R 5 665 400.00		
Ramogwerane to Nkadimeng, phase 4	R 10 662 885.70	0	R 10 662 885.70		
Monsterlus to Makgopheng, phase 3	R 11 695 000.00	0	R 11 695 000.00		
Economic Development					
"Project A"					
"Project B"					
Sports, Arts & Culture					
"Project A"					
"Project B"					
Environment					
"Project A"					
"Project B"					
Health					
"Project A"					
"Project B"					
Safety & Security					
"Project A"					
"Project B"					
ICT and other					
"Project A"					
"Project B"					

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Appendix O – Capital Programme by Project by Ward 2011/12

Capital Programme by Project by Ward 2011/12 R` 000		
Capital Project	Ward(s) affected	Works completed (Yes/No)
Water		
District function		
Sanitation/sewerage		
District function		
Electricity		
Waalkraal electrification	4	yes
Housing		
Refuse removal		
Roads & stormwater		
Hlogotlou stormwater	20	Yes
Nyakelang phase 2	27	Yes
Zaaiplaas police station road, phase 2	16	Yes
Ramogwerane to Nkadimeng, phase 4	23	Yes
Monsterlus to Makgopheng, phase 3	18	Yes
Economic Development		
Sports, Arts & Culture		
Environment		
Health		
Safety & Security		
ICT and other		
		TO

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Appendix P – Service Connection Backlogs at Schools and Clinics

Service Backlogs: Schools & Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
Schools (Names, Locations)				
Schools	0	0	not established	
Clinics (names, locations)				
Clinics	0	0	0	

Appendix Q – Service Backlogs Experienced by Community Where Another Sphere of Government is Responsible for Service Provision

Service Backlogs Experienced by Community Where Another Sphere of Government is the Service Provider (Whether or Not Municipality Action Agency Basis)		
Services and locations	Scale of backlogs	Impact of backlogs
Clinics		
Housing		
Licensing and testing centre		
Reservoirs		
Schools (primary & high)		
Sports fields		

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Appendix R - Declaration of Loans and Grants Made by Municipality

Declaration of Loans And Grants Made by Municipality 2011/12				
All organisations or persons in receipt of loans*/Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value 2011/12 R`000	Total amount committed over previous and future years
No grants and loans granted during the year under review				
				TR

Appendix S - Declaration of Returns Not Made in Due Time Under MFMA S71

MFMA Section 71 Returns Not Made During 2011/12 According to Reporting Requirements	
Return	Reason return not properly made on due date
All MFMA Section 71 returns were made according to reporting requirements, and submitted in time	

Appendix T - Presidential Outcome for Local Government

Presidential Outcome for Local Government		
Outcome/Output	Progress to date	Number or Percentage Achieved
Output: Improving access to basic services		
Output: Implementation of the Community Work Programme		
Output: Deepen democracy through a refined ward committee model		

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Output: Administrative and financial capability		
*Note: Some of the outputs detailed in this table might have been reported in other chapters, and the information thereof should correspond with previously reported information TT		

VOLUME II:ANNUAL FINANCIAL STATEMENTS

Provide the audited annual financial statements for the 2011/12 annual report - This to be developed as a separate volume. Refer to MFMA Circular 36 for further guidance.

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